

**LENOIR-RHYNE
UNIVERSITY**

**STUDENT DISCLOSURE FORM
LENOIR-RHYNE UNIVERSITY**

Name of Student (Last, First, Middle initial)	Student ID Number	Date
_____	_____	_____

The Family Educational Rights and Privacy Act of 1974 (FERPA) affords students (or their parents in the case of students who are legal minors) certain rights with respect to their education records. Students may choose to complete and submit this form to Lenoir-Rhyne University allowing the release of their education records to the third parties specified by the student. Students may release any or all of their records and may use separate forms to distinguish specific releases to individuals. Students wishing to release the same information to multiple parties may use a single form and list names in section B. For more information about FERPA, visit "lr-ssl.lr.edu/selfservice/Privacy.aspx" or the U.S. Department of Education's website at www.ed.gov/policy/gen/fpco/ferpa/index.html.

Education records to be released (please check all that apply):

- DO NOT** Release Non-directory Information to Anyone
- Financial Aid Information (awards, disbursements, eligibility, financial aid status)
- Student Account Information (billing statements, charges, credits, payments, past due amounts, collection activity)
- Academic Information (grades/GPA, registration, enrollment status, academic progress)
- All Records Listed Above
- Other (please specify): _____

Person(s) to whom access to above specified records may be provided:

Name	Relationship to Student
_____	_____
_____	_____
_____	_____

Duration of Release (please check one)

- One time use: this release can only be used once
- Use until I complete a new release

Purpose of Release

- Family Communication
- Admission to an Educational Institution
- Employment
- Other (please specify): _____

I understand that I have the right not to consent to the release of my education records and the right to revoke this consent at any time by notifying the University in writing.

Student Signature (Date)

This form must be fully completed and signed by the student to be considered valid. Records cannot be released without a valid release on file. Completed forms should be submitted to the Division of Enrollment Management, LR Box 7227, Hickory, NC 28603. Forms may be faxed to the Division of Enrollment Management at (828) 328-7378.