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## RESIDENCE LIFE COMMUNITY LIVING GUIDE

2025 – 2026

**Lenoir Rhyne University**  
**Residence Life Community Living Guide**  
**2025-2026**

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## Residence Life Information

Living in campus housing at Lenoir-Rhyne University is a valuable experience that extends learning outside of the classroom and provides engagement opportunities that support your collegiate endeavors. Successful campus living starts with the right knowledge and tools to thrive. The Residence Life Community Living Guide is your resource for understanding how to safely and responsibly engage with your residential community.

### Residence Life and Meal Plan Requirement

#### Summary

Lenoir-Rhyne University is committed to providing a supportive residential environment that fosters academic success, personal development, and community engagement. To support this mission, all degree-seeking, full-time undergraduate students are required to live in campus housing operated by Residence Life during their first, second, and third years of enrollment and to purchase a residential meal plan. Possible exemptions and the process for requesting exemptions are described in this policy. Being marked as exempt does not prevent a student from choosing to apply for housing and entering into the annual license agreement or from purchasing a meal plan. LR Online Students are not eligible for university-operated housing through the Office of Residence Life.

#### Housing and Meal Plan Requirement

- A. All degree-seeking, first-, second-, and third-year undergraduate students are required to reside in campus housing unless they qualify for an approved exemption. Residency is determined by the number of fall and spring semesters a student has completed following high school graduation (exclusive of dual enrollment or early college coursework).
- B. Registering for majority or all online classes does not release a resident from the financial or other obligations of this policy or the Residence Life Agreement.
- C. Purchasing off-campus housing prior to approval does not release a resident from the financial or other obligations of this policy or the Residence Life Agreement.

#### Exemptions to the Residence Life Requirement

- A. The following exemptions will be active on a student's record without action on the part of the student:
  - a. Earned an associate degree (excluding dual enrollment) or completed a minimum of six full-time fall/spring semesters of postsecondary course work (excluding dual enrollment).
  - b. The student lives with a parent or legal guardian at their primary residence, located within 25-miles of Lenoir-Rhyne University's campus.
- B. The following exemptions may be approved if a student submits an exemption request by August 15 (fall semester requests) or by November 30 (spring semester requests):

- a. The student is classified as a senior based on credit hours (student must provide a copy of their unofficial transcript).
- b. The student is 22 years of age prior to the first day of classes for the applicable semester (student must provide a photocopy of government identification).
- c. The student is married (student must provide legal documentation).
- d. The student is a veteran or active-duty member of the military (student must provide government documentation of veteran or military status).
- e. The student has a verifiable and documented disability or medical condition that cannot be reasonably accommodated within campus housing, as determined by the Office of Disability Services.

### **Requesting an Exemption or Accommodation to the Residence Life and Meal Plan Requirement**

- A. Students seeking an exemption must submit a formal exemption request along with supporting documentation to the Office of Residence Life by August 15 (fall semester requests) or by November 30 (spring semester requests). Exemptions are not guaranteed and must be approved prior to making alternative housing arrangements.
- B. Students with a documented disability or chronic medical condition that substantially limits one or more major life activity, who may require accommodation to access Campus Housing or Dining Services should register with the Office of Disability Services (DSO). Registration with DSO does not guarantee the requested accommodation.
- C. Students may request an exemption for reasons not listed. Those exemptions will be reviewed administratively on a case-by-case basis.
- D. Students not approved for an exemption or accommodation, as well as students who do not submit the housing application are not absolved of their responsibility to comply with this policy.
- E. Approved accommodation and exemption requests are not retroactive and will only apply to the student's account beginning the day the request is approved.
- F. Students who do not meet the exemption criteria or have not been approved by Residence Life for an exemption will be charged \$3500 per semester until they've met one of the exemption requirements.
- G. Residence Life and Meal Plan Requirement exemption requests will be administratively reviewed. Appeals to the administrative decisions will be referred to the Residence Life Appeals Committee. All decisions of the committee are final.

If space permits, other non-traditional aged (over 24 years old) undergraduate and graduate students may request on-campus housing. Students enrolled part-time are allowed to live on campus as space is available; however, preference will be given to full-time students. Part-time students will need approval from the Director of Residence Life. If a student's enrolled credit hours for a particular semester drop below full-time status (minimum 12-credit hours), the student may be asked to move out of the residence halls. On campus housing requirements may be changed or adjusted with appropriate notice of such changes/adjustment given to the students.

## Housekeeping

While LR's Housekeeping Staff is responsible for the upkeep of the interior of our buildings, it is the responsibility of all campus community members to clean up after themselves. Housekeeping staff work in the public areas including lounges, hallways, community baths and laundry rooms.

## Maintenance Repairs

Requests by students for repairs to residence hall rooms and furnishings must be made online at <https://www.lr.edu/student-life/residence-life> (click on maintenance request link). Small problems are usually corrected within two working days. If a problem has not been corrected in a reasonable amount of time, notify the Resident Assistant or Area Coordinator.

## Residence Life Contract

The Residence Life contract is for the entire academic year, through the end of spring semester. The Residence Hall contract obligates the student to live in the Residence Hall for the entire academic year, or if entered into after the start of the fall semester, for the remainder of the academic year. Summer term is regarded as a separate agreement. Students may occupy an assigned space from the date designated as the official opening of campus housing to the date designated as the official date and time of the Residence Hall closing. Residents are to vacate their rooms no later than 24 hours after their last exam each semester. Graduating students residing in the residence halls will be provided housing through commencement without additional charge but will be required to request to stay late.

## Rights and Responsibility for Community Living

Please keep in mind that any individual's rights end when exercising those rights infringes on others. The residence halls at Lenoir-Rhyne are a place for fun but also a place for study. In keeping with the mission of Lenoir-Rhyne, the residence halls must have an atmosphere conducive to academic development.

Students whose behavior violates the rights of other members of the community may be subject to disciplinary action and/or removal from University housing.

As a residential student at Lenoir-Rhyne, you have:

- The right to study, read, relax, and sleep without unreasonable interference, noise or distractions, and the responsibility to help others have this right;
- The right to feel safe in the residence halls as well as have free access to your room and other facilities in the building, and the responsibility to help ensure the safety of others in the building;
- The right to have respect shown for your privacy, and the responsibility to respect the privacy of others;
- The right to have respect shown for your personal property, and the responsibility to respect others' personal property as well as community property;
- The right to have visitors within the hall, and the responsibility for the behavior of those guests;
- The right to live in an area is free of intimidation, physical or emotional harm, and the responsibility to ensure this right for others;

- The right to a clean-living environment and the responsibility to help keep it clean;
- The right to maintain your personal beliefs and values, and the responsibility to respect others' beliefs and values.

## **Room Assignments and Room Sign Up for Returning Students**

The University will not discriminate in room/hall assignments. The Residence Hall Contract is for residence in campus housing and not for a particular accommodation, room, hall or roommate; however, consideration is given to students' preferences and requests. The University reserves the right to assign roommates and/or to change room or hall assignments, including consolidation of occupancy as spaces are vacated. Students must be registered for classes as a full-time student in order to be assigned a room.

Returning students have the opportunity during the Spring Semester to reserve a room for the following academic year. Procedures for the room selection process are posted and distributed to students prior to the process.

## **Room Changes**

Students are allowed to make room changes after the first two weeks of each semester by contacting the Residence Life office. Students desiring to move to a new room must follow procedures as directed by the Residence Life office to formally change rooms. A student making an improper room change is subject to a fine and may be requested to return to the appropriate assigned room. The Residence Life office must approve all room changes. When a student is living alone in a double room, the University reserves the right to assign a second occupant to that room or to charge the student a single occupancy fee. If one of the occupants of a room moves out or fails to enter LR as planned, the remaining occupant must:

- Accept another roommate, if the University has one to assign;
- Select a new roommate;
- Keep the housing space and furniture set up as a double occupancy;
- Move into a new room in the same Residence Hall with a student who also does not have a roommate;
- Pay the additional cost to keep the room as a single room. This option may not be available if other students are in need of campus housing. Note: Residents without roommates may be reassigned to another room.

Please note that at times, the Residence Life office may assign a student to an open double occupancy space temporarily due to an emergency.

## **Termination of Contract**

If, for any reason, enrollment at the University is terminated during the course of an academic term, the resident must vacate the assigned room and Residence Hall within 24 hours. Similarly, if the University decides to terminate the Residence Hall Contract for disciplinary reasons, the resident must move out of

the assigned room and residence hall within 24 hours; however, all charges will still apply. Violations of Residence Hall or University policies are considered sufficient grounds for immediate termination of the Residence Hall Contract and removal from the residence halls.

## Residential Living Options

Lenoir-Rhyne University offers a variety of living options, from residence halls and apartment style options to fraternity/sorority and themed housing.

***Apartments on 4th:*** This apartment building is designed for upperclass students. Each unit has a common living area and a kitchenette. Smoking and tobacco use are not allowed. On-campus meal plan required.

***Conrad Hall\*:*** This residence hall is designated for first-year students; sometimes upperclassmen students. This is a coed hall with community bathrooms. The hall has double and single occupancy bedspaces. The hall has community meeting and study spaces. Men and women are separated by floor. There are laundry facilities available in the hall on each floor. This residence hall has an elevator. Smoking and tobacco use are not allowed in Conrad Hall. On-campus meal plan required. *This hall is cojoined with Fritz Hall.*

***Fritz Hall\*:*** This residence hall is designated for first-year students. This is a coed hall with community bathrooms. The hall has double and single occupancy bedspaces. The hall has community meeting and study spaces. Men and women are separated by floor. There are laundry facilities available in the hall on each floor. This residence hall has an elevator. Smoking and tobacco use are not allowed in Fritz Hall. On-campus meal plan required. *This hall is cojoined with Conrad Hall.*

***Hickory House:*** This apartment building is designated for upperclassmen students. Each unit has 1 bedroom (each as a double occupancy bedspace); a few units with 2 bedrooms (each as a double occupancy bedspace), and a few single occupancy bedspace units. Each unit has a shared full bathroom, a common living area and a kitchenette. This apartment building has a full kitchen available for use in the community lounge. There is a laundry facility available at the building. Smoking and tobacco use are not allowed at Hickory House Apartments. On-campus meal plan required.

***Isenhour Hall\*:*** This residence hall is designated for first-year students. This is a coed hall with suite-style rooms and private shared bathrooms (Jack&Jill-style). The hall has double and single occupancy bedspaces. The hall has a community meeting and study space. Men and women are separated by suite. There is a laundry facility available in the building. This residence hall has a full kitchen available for use in the community lounge. Smoking and tobacco use are not allowed in Isenhour Hall. On-campus meal plan required.

***Living-Learning Center\*:*** The LLC is a coed residence hall with apartment-style rooms. Each suite has either 4 single rooms or 2 double rooms; a living room; a kitchenette with a mini-refrigerator, sink, mini-stove and cupboard; and a bathroom. Smoking and tobacco use are not allowed in the Living Learning Center. On-campus meal plan required.

**Morgan Hall\*:** This residence hall is designated for upperclassmen students. This is a coed hall with community bathrooms. The hall has double and single occupancy bedspaces. The hall has community meeting and study spaces. Men and women are separated by floor. There are laundry facilities available in the hall on each floor. Smoking and tobacco use are not allowed in Morgan Hall. On-campus meal plan required.

**Price Village\*:** These residential town homes are single sex by building unit where each room has either a private or suite style bathroom. Each unit has a common living area and a kitchenette. Smoking and tobacco use are not allowed in Price Village. On-campus meal plan required.

**Residential Village:** Each Organization or Theme House provides residence hall space for a minimal number of organization members. Smoking and tobacco use are not allowed in any house in the Residential Village. On-campus meal plan required.

**University Park and University Park on 5th:** These two apartment buildings are designated for upperclassman and graduate students. Smoking and tobacco use are not allowed at the University Park or the University Park on 5th Apartments. They are semi-furnished apartments.

From time to time, LR utilizes other residential options for undergraduate students based on capacity and current campus needs.

\*Each residence hall has selected rooms equipped to accommodate students who are deaf or hard of hearing.

## Residence Life Policies

### Appliances/Cooking in Residential Rooms

Residents may bring refrigerators 4 cubic feet or less, **preferably Energy Star rated**; microwave ovens 1 cubic feet or less, hot air popcorn poppers, air fryers, coffee pots, toasters and hot pots. Major appliances (such as dishwashers, refrigerators, washers and dryers) are not permitted and all appliances are subject to approval by the Residence Life Office. Any electrical appliance that operates on other than 110 volts A/C, or uses more than 1600 watts, is not allowed. Students residing in residence halls with or without air conditioning may bring fans but not window unit air conditioners. Due to health and safety concerns (potential fire hazards, possible damage to property, insects, rodents, etc.) students may not have open coil or open flame ranges. Specifically, appliances such as hot plates, deep fryers, woks, rice steamers, electric skillets, toaster ovens, gas and charcoal grills, multi-bulb (medusa) lamps, wireless routers, sun lamps, oil-based popcorn poppers, electric heaters, halogen lamps, or ceiling fans are not permitted. Appliances should be plugged directly into a wall outlet or into a UL approved power strip/surge protector. The power strip must be plugged directly into the wall outlet. Power strips cannot be plugged into extension cords or into other power strips. Multi-plug outlets are not permitted in the residence halls.

## **Bicycle Policy**

Vehicles with gasoline engines (including motorized bicycles) may not be kept inside any residence halls or near any campus building per fire code. Bicycles may be stored inside residence hall rooms or locked up (students must provide lock for bicycle) outside on appropriate racks. Bicycles are not to be placed in hallways, stairwells, entranceways or blocking exits of residence halls.

## **Breaks in Academic Calendar**

Lenoir-Rhyne recognizes the following breaks and holidays: Christmas and Spring Break. Residents who requesting to remain on campus during a break, due to a University-related activity or extenuating circumstances, must complete a "Permission to Remain on Campus" form *and* obtain approval from the Assistant Dean of Students/Director of Residence Life. These forms are available from the Dean of Students Office. Break opening and closing times are posted in the halls. (Additionally, meal plan food is typically not provided during Fall Break, Thanksgiving Break, and Easter Break.) The campus will close for Winter Break and all residents must vacate their rooms within 24 hours of their last exam. Parents and students should make travel arrangements well in advance so that students may leave the halls by the required time.

## **Candles and Incense**

Decorations with open flames such as candles, wick lamps, incense, etc. are prohibited in Residence halls and apartments. This also includes matches, lighters, lighter fluid, and fuel.

## **Check-in Process**

Residence Halls open in the fall and spring semesters for new students the Friday and returning students the Saturday, prior to the start of classes each semester. Only residents who have received advance approval from the Director of Residence Life *or* are listed on an official roster for an LR activity may move into the residence halls prior to the official opening day of the residence halls each semester. Students who move in early without advance approval will be charged a per day rate. Upon moving into the residence hall, residents will receive a "Room Condition Form". It is the resident's responsibility to inspect the room carefully and notify a Residence Life Staff member of any discrepancies between the actual condition of the room and the way it is described on the check-in form. Residents will be held responsible at the end of the year for damages not recorded at the time of check-in.

## **Check-Out Process**

Anytime a resident changes rooms or moves out of a residence hall, the resident must formally check out with a Resident Advisor or Area Coordinator. Failure to check out of a residence hall/room will result in the resident being assessed a fine of \$50.00 for improperly checking out of the room. The correct check-out procedure is as follows:

1. Make an appointment with the RA or AC to check out.
2. Check out at your scheduled time.
3. Check out *in person* with the RA or AC.

4. Before checking out, all personal belongings must be removed from the room.
5. Before checking out, make sure to:
  - a. Remove tape, nails, etc. from walls, doors, ceilings, windows, and bulletin boards
  - b. Empty and clean closets, cabinets, drawers, and recycle bins
  - c. Clean tops of desks, dressers, and shelves
  - d. Vacuum/sweep (under beds, also)
  - e. Empty trash
  - f. Close and lock windows
  - g. Isenhour, LLC, 4th Street Apt, Hickory House, and Price Village: clean bathrooms
  - h. Return all the University room furniture to its original position
6. Failure to leave the room in a clean condition will result in a fine for cleaning the room.
7. A staff member inspects the room and compares its condition with the description on the check-in form. Fines will be assessed for damages determined to have occurred during the school year.
8. Personal property left or abandoned by a student in the residence halls at the close of the spring semester or following the termination of the LR Housing Contract becomes the property of Lenoir-Rhyne University and may be disposed of, recycled, or donated accordingly. Residents will be assessed a fine if personal property is left in the room after the resident has checked out of the room.
9. If one or both residents of a room do not accept responsibility for damage in a student room, both occupants of the room will be fined.
10. The AC will recheck all rooms after students have checked out. Any damage found at that time not noted at the time of checkout will be assessed to the occupants of the room.
11. Bills for residence hall damage cannot be disputed after 30 days from the issue date of the billing letter.

## **Children and Minors**

Infants and children are not permitted to live in the residence halls. Because of liability concerns, noise and safety issues, babysitting in the residence halls is not allowed.

## **Conduct of Guests**

All student guests are expected to comply with University regulations set forth in the Student Code of Conduct, as well as local, state, and federal laws. Students will be held accountable for their guests' behavior. Guests may also be banned from campus property if their behavior violates University policy.

## **Damages to Student Rooms and Common Areas**

The resident is responsible for all damage taking place in the room during the time of assigned occupancy. Any damage that occurs as a result of negligence, vandalism, or horseplay will be charged to the resident(s) of the room. This will be the case even if another party allegedly caused the damage. Residents of a floor or residence hall may be required to share the expense of repair or replacement of any property in areas commonly used by residents and their guests, if the individual(s) responsible for the damage cannot be determined. The common areas include all public areas, such as hallways,

stairways, laundry rooms, restrooms, and lounges. Because each residence hall, house, or area is a community, residents are responsible for damage to common areas even if they are not present at the time of the damage. The University retains the right to determine whether repair or replacement of damaged articles is necessary, the amount of the damage charge and the amount of the disciplinary fine, if any.

## **Decorating, Hall and Room**

Students are allowed to decorate their room in any way that does not permanently alter the room (i.e. using posters, rugs, plants, etc.) Large cloth objects (fishnet, parachutes, flags, etc.) and posters are not permitted to be hung from or across the ceiling for fire safety reasons.

Students are not permitted to dismantle any University furniture, attach anything permanently to the walls, ceiling, or doors (including lofts, bunk beds, bookcases, wallpaper, and glued corkboards), paint walls or baseboards, trim furnishings, doors or anything metal. Double-sided foam mounting tape is prohibited due to ensuing damage to walls and doors. Students are not permitted to modify their rooms in any way that includes installing wallpaper, wallpaper borders or contact paper on walls or fixtures within the room. Students may not hang anything from ceiling pipes or electrical conduits.

A fine may be assessed if a room contains an extreme number of nail holes, tape scars, cracked plaster, etc. from mounting posters, plaques, pictures, etc. on the wall. Wood paneling, bookshelves, etc. may not be attached to room walls. The following rules must also be observed:

Small string white lights that are non-heat producing may be used in a room or around an individual doorway. Do not string lights up and down the entire hall. Larger string lights that produce heat are not allowed.

- Room doors may be decorated but room numbers must remain visible.
- Exit lights and fire extinguishers must always remain visible.
- Fire doors must remain free of paper and any obstruction at all times.
- Nothing may be hung from or in the way of fire alarm equipment.
- Nothing may be hung inside or outside of the window in a resident's room.
- No live or previously live greenery (Christmas trees, garland, etc.) except regular house plants are allowed. Decorations in common areas as well as in residents' rooms must not interfere with emergency exiting at any time.

## **Electrical Outlets**

By order of the Fire Marshal, approved appliances should be plugged directly into an outlet or into a UL approved power strip with a built-in surge protector. Posters or wall hangings must not cover outlets. Each residence hall/room has a 1600 watts maximum usage current. If more than 1600 watts are being used at one time, the breaker will "trip", power will be lost, and the room is a fire hazard. Since there is the potential for a fire in the residence halls when all or many appliances are being used at the same time in each residence hall room, do not turn on all appliances in a room at the same time. This includes, but is not limited to TV's, refrigerators, microwaves, computers, hair dryers, and curling irons.

## Entrance Door Locks

The entrance doors to Hickory House, 4th Street Apartments, Fritz-Conrad, Isenhour, Morgan, Living Learning Center (LLC), and Price Village are controlled by a card access system. The student ID card serves as the access card for a student's assigned residence hall. Lost or stolen ID cards should be reported to the Office of Public Safety immediately so that a replacement card can be issued.

- ***Any student found gaining or allowing unauthorized access to a campus building will be reviewed by the Code of Student Conduct and may face Disciplinary Suspension. For the safety and security of everyone in the building, DOORS MUST NOT BE PROPPED OPEN.***

## Entry Into Student Rooms

Residence halls and residence hall rooms may be entered for inspection by approved Lenoir-Rhyne officials at any reasonable time for:

- Safety and maintenance checks.
- Maintenance on University property within a residence hall room.
- Reasonable belief by staff that University policies are being violated.
- Emergency conditions such as fire or threatening weather.
- Closing or locking doors or windows prior to the closing of the building.

A resident's room may be searched under normal circumstances, with reasonable cause, by a University official who has received authorization from the occupying student, Dean of Students, and/or the Director of Residence Life. The search may include, but is not limited to, opening drawers, closets, and refrigerators, examining furnishings and personal effects, and searching an adjoining bath/suite. In a crisis/emergency situation, other University officials may enter student rooms with no search warrant or notice given for emergencies such as:

- Incident to and following a lawful arrest;
- For and in the pursuit of a fleeing dangerous criminal suspect;
- Under urgent necessity (i.e. persistent loud screaming);
- Necessary to prevent loss of or destruction of an item to be seized;
- Searching for missing University property.

In any room inspection/search, illegal drugs, alcohol, weapons, or other items which violate University policy or civil law may be confiscated by those conducting the search and disciplinary action may result.

## Explosives and Weapons

The possession or use of fireworks, explosives, and weapons of any kind is prohibited. Weapons include, but are not limited to, darts/archery equipment, hunting equipment, b-b guns, chemical explosive devices, etc. See "Student Handbook" for more information.

## **Fire Safety**

Fire is not permitted inside any residence hall, including but not limited to open burners or flames. Charcoal grills, gas grills, deep fryers, incense, and/or any flammable substances are not allowed on campus. Residents are not allowed to store or use highly flammable liquids (gasoline, propane, turpentine, kerosene, etc.) in their rooms or the residence halls.

### ***Fire Alarms and Fire Equipment***

According to North Carolina General Statute 14-286, "it shall be unlawful for any person(s) to wantonly and willfully give or cause to be given, or to advise, counsel or aid and abet anyone in giving, a false alarm of fire, or to break the glass key protector, or to pull the slide, arm, or lever of any station or signal box of any fire alarm system, except in case of fire, or willfully misuse or damage a portable fire extinguisher, or in any way willfully interfere with, damage, deface, molest or injure any part or portion of any fire-alarm, fire-detection, smoke-detection or fire extinguishing system. Any person violating any of these provisions of this section shall be responsible of a misdemeanor punishable by a fine not exceeding five hundred dollars (\$500.00), imprisonment for not more than six months, or both". Students will also be subject to action by University officials. Anyone found tampering with fire alarms, smoke detectors, fire extinguishers, and/or other fire or safety mechanisms and/or building exit signs is fined a maximum of \$500.00 and faces judicial penalty and /or civil prosecution.

### ***Fire Drills and Evacuations***

Fire Safety tests and drills are conducted in the residence halls. When the alarm sounds:

1. Close window, turn on room lights, open draperies or blinds.
2. Take a coat or blanket while exiting the room and wear shoes.
3. Close and lock room door.
4. Walk quietly and quickly to the appropriate exit.
5. When exiting the building, proceed to the designated meeting point:
  - Isenhour & Morgan: Stadium parking lot
  - Price Village: Intramural field
  - Fritz-Conrad: Area between Rhyne and Minges
  - LLC: Intramural field
  - 4th Street: Stadium parking lot
  - Hickory House: Sidewalks across street
6. Remain with other members of the floor or unit until a signal is received to re-enter.
7. Follow directions from the RA or other staff members who are in charge.

If there is a fire in the Hall:

1. Pull the fire alarm. When the fire alarm is pulled, it does not automatically notify the Fire Department. This is why it is critical to call the fire department immediately after getting out of the building/room.
2. Get out of the building/room.
3. Call the Fire Department by dialing 911 or 9911 from any phone and give specific instructions of where the fire is located, what is burning, and the extent of the fire
4. Make contact with the Office of Public Safety by calling 828-328-7145. Public Safety will make contact with the RA and AC.

## **Furnishings – Student Rooms and Common Areas**

Furniture placed in lobbies, activity rooms, and study rooms is provided for the use of all residents and may not be moved into a resident's room or to other locations. Any resident provided room furnishings must be free standing and must not be attached or secured in any manner to the ceiling, floor, or walls of the room. No water furniture is allowed. Weightlifting equipment is prohibited. No University room furnishings may be removed from the room by the student. All student room furniture must remain in the student room no matter the occupancy of the room.

## **Gambling**

In accord with North Carolina law, gambling is not permitted in the residence halls. Students found gambling will be subject to disciplinary actions through the Code of Student Conduct process.

## **Health and Safety Inspections**

The Residence Life Office will designate two (2) periods each semester to conduct residence hall room health and safety inspections. The purpose of this inspection is to promote a safe and healthy living environment. Residential Students will be provided prior notice of inspections but will not be given a specific date and time when inspections will happen. The Residence Life staff will announce themselves, knock three times prior to entering the space for health and safety inspections. During inspections, if illegal items or items not allowed are found, items will be confiscated from the residence room.

## **Heat Producing Lights**

Halogen lights, high intensity lights or any lights which produce heat or have a heating element are not allowed on campus.

## **Keys**

Residence hall room keys are the property of the University and must be returned when a resident moves out of a room. Failure to return a key will result in a **\$200.00 charge** to change the lock. If a key is lost, the resident should report the lost key to the Resident Director or RA immediately. A **\$200.00 charge** will be added to the student's account for a lost key and may be reversed only if the key is found. Residents are responsible for their keys. **DO NOT LEND KEYS TO ANYONE.**

## Laundry Use

Washers and dryers are a part of community and should be treated with respect when in use. If there is a maintenance concern regarding a appliance, please submit a work order ticket (<https://www.cscsw.com/request-service/>). Students should respect other's materials and belongings in the laundry spaces. Students must keep up with the timers of the machines in use to avoid any concerns.

Items left in the laundry room outside of a washer or dryer are subject to removal by the Residence Life staff to eliminate clutter and potential safety hazards. Once collected, the Residence Life staff will retain unclaimed laundry for 10 calendar days before donating to a charitable organization. To claim collected items, please contact the Resident Assistant on call or Area Coordinator. ***Lenoir-Rhyne University is not responsible for the loss or damage to items of personal property.***

## Lock Outs

Residents are responsible for carrying their room keys at all times. If residents are locked out of their rooms, the residents should contact a Residence Life Staff member. If a student has to contact a staff member because of a lockout, a fee is charged for this service. **The fee for a lock-out is \$5.00.**

## Lofts

The University will provide lofting equipment for interested students on a first come, first serve basis. Residents leaving lofts in any form at the end of the school year or upon vacating a room will be fined. Lenoir-Rhyne University will not assume responsibility for injuries to students as a result of falls from or collapse of lofts. In addition, students are not allowed to bring outside lofting equipment and should communicate directly with the Office of Residence Life if they are in need of lofting support.

## Non-University Doorbells and External Recording Devices Policy

In order to maintain the safety, security, and privacy of the residential community, the installation or use of non-university doorbells or personal external recording devices, including but not limited to Ring doorbells, security cameras, or comparable equipment, is strictly prohibited in all campus housing facilities. This prohibition applies to any device located in, affixed to, or directed toward private residential spaces, doors, windows, hallways, exterior areas, or any other shared or university-owned property.

Residents found in violation of this policy will be required to remove the device immediately. Failure to comply may result in disciplinary action under the Student Code of Conduct, in addition to referral through the university's housing conduct process.

## Pets and Other Animals

No pets other than fish held in tanks not larger than a 10-gallon capacity, are allowed in the residence halls. Fish must be removed from residence halls during Winter and Spring Break. All students found with an unapproved pet on campus will be subject to the following:

- First Offense: \$350 fine and immediate removal of pet from the residential space.

- Second Offense: \$400 fine, immediate removal of pet, and referral through the Code of Student Conduct.
- Third Offense: Housing agreement terminated with no refund and/or excluded from returning to campus housing/signing up to live on campus for future semesters/terms.

Note: LR distinguishes between **Registered Service Animals** and an **Emotional Support Animal/Comfort Animals**. Neither are considered pets.

Under the Americans with Disabilities Act, a **Registered Service Animal** is defined as a dog that has been individually trained to do work or perform tasks for an individual with a disability. The task(s) performed by the dog must be directly related to the person's disability.

An **Emotional Support Animal/Comfort Animal** is defined as an animal that is selected or prescribed to an individual with a disability by a healthcare or mental health professional to play a significant part in a person's treatment process in alleviating the symptoms of that individual's disability. An emotional support animal does not assist a person with a disability with activities of daily living, and does not accompany a person with a disability at all times. An emotional support animal is not a "Service Animal" as defined by the ADA. An Emotional Support Animal (ESA)/Comfort Animal is permitted in University housing facilities, under the Fair Housing Act, *only* when approved as a reasonable accommodation by the Disability Services Office for residents with diagnosed disabilities and approved by residence Life.

**Registered Service Animals** are allowed inside all campus facilities; however, **Registered Therapy Animals/Emotional Support Animals** are only allowed in the student's on-campus residence. If the proper paperwork is approved with the Office of Disability Services and the Director of Residence Life, a student may be allowed to have a service/support animal reside in their on-campus room. *Requests for an ESA must be made at least 30 days prior to the first day of a given semester to be considered for approval.*

Students who are reported and seen providing improper upkeep of their approved service or emotional support animal will be subject to the following:

- First Offense: Official warning from the Office of Disability Services with Residence Life being notified of the official warning. Handler/Owner will be responsible for any fees due to the improper upkeep of the animal.
- Second Offense: Required meeting with the Office of Residence Life and official notice of offense sent to the Office of Disability Services. Handler/Owner will be responsible for any fees due to the improper upkeep of the animal.
- Third Offense: Service or emotional support animal will be removed from housing. Handler/Owner will be responsible for any fees due to the improper upkeep of the animal.

## Property Liability

The University does not assume any legal obligation or responsibility for injury to individuals, or loss or damage to personal property. Students are strongly encouraged to carry appropriate insurance to cover any loss of, or damage to, personal property occurring in University buildings or on University grounds.

## **Quiet Hours and Disorderly Conduct**

Quiet hour guidelines are established in order to respect the rights of others and to maintain an appropriate atmosphere for academic pursuits. Quiet hours are from 10:00 pm to 10:00 am Sunday through Thursday (this includes Friday morning to 10:00am) and 12:00am to 10:00am Friday and Saturday. During exam periods, Quiet Hours are in effect 24 hours a day beginning the night prior to Reading Day. Quiet Hours mean residents must maintain a very low level of conversation, noise, and TV volume during Quiet Hours. Consideration hours are all hours not designated as quiet hours. Consideration hours mean that noise must be kept at a level that is not disturbing to other residents. No student shall act in a manner that can reasonably be expected to infringe upon the privacy, rights, privileges, health or safety of other persons. Screaming/yelling anywhere in the residence halls is discouraged. Stereo speakers must be placed away from room windows, and the volume must be kept at a personal (not hall or building) level. Residents are responsible for contacting their neighbors whose behavior interferes with the resident's rights and develops a compromise. If residents cannot reach an agreeable solution, they should contact their RA or AC.

## **Room Windows/Screens**

Residents may not remove the screens from their room windows or other Residence Hall windows at any time, nor take any action that may tend to damage the window or screen. In order to protect individuals who may be walking outside the residence halls, no objects of any type may be thrown, dropped, pushed out of, placed outside of, or hung from any residence hall window.

## **Roughhousing/Fighting**

Athletic activities including, but not limited to, roughhousing, running, and/ or throwing, bouncing, hitting, or kicking of objects is prohibited. Paint guns, water guns, water balloons, and water fights are prohibited in the residence halls.

## **Sanitation, Trash Removal, and Recycling**

Students must maintain their rooms in a sanitary, orderly and safe condition. Residents are responsible for placing room trash in the dumpster located outside of each Residence Hall or apartment.

## **Security, Room and Building**

All residents must take an active role in the security of their residence hall. Residents must follow guidelines regarding hall and room security:

- Do not lend keys and ID cards to anyone
- Report lost keys and ID cards to the RA or AC
- Always lock room door
- Make sure entrance doors to the residence hall lock as one enters and exits the building
- Do not use emergency exits unless it is an emergency
- Do not prop open exit doors or allow non-residents to enter the building
- Report incidents of vandalism, damage, or theft to the RA, AC or LR Public Safety.

Tampering with residence hall locks (entrance and room doors) is prohibited. The definition of tampering includes but is not limited to: penny locking, taping, gluing, intentionally damaging, and picking. Such actions are subject to review through the Code of Student Conduct process. Residence Life staff will not allow anyone into a room other than the occupant(s) of that room.

## **Smoking/Tobacco Use**

Smoking, vaping, and all tobacco and nicotine-delivery products are not permitted at Lenoir-Rhyne University. This includes all buildings and grounds.

## **Solicitation**

Solicitation of any kind is prohibited in the residence halls. Student organizations may only fundraise in the residence halls with the approval of the Director of Residence Life after receiving an approved fundraiser permit from Student Life. Organizations violating this policy may face sanctions through the Student Conduct process. Residents should report immediately to the Office of Student Life or Office of Public Safety anyone who may be in the residence hall selling goods or services.

## **Visitation**

Residence Hall students may have adult guests visit in their residence hall rooms during the visitation hours posted in each respective residence hall or area. Every student living in residence halls can expect to enjoy privacy in their room without the presence of others who are not their roommates. The following guidelines are meant to enable every resident to feel comfortable in the residence hall spaces they share.

### ***Visitors***

Visitors, whether students or non-students, to a Residence Hall must be accompanied at all times by a resident of that Hall. Residents are responsible for the conduct of their guests at all times.

The visitation policy applies to individual rooms and all public areas such as hallways and stairwells. Residents are asked to report violations of the visitation policy to the Residence Life Staff.

### ***Cohabitation***

Cohabitation is not permitted in any of the residence halls. A guest staying over an extended period of time and/or giving the impression that they are living with a resident student will be deemed a cohabitant. Cohabitation is defined as a guest staying longer than two consecutive nights and/or staying for two or fewer consecutive nights on two or more occasions during the same week. Failure to comply with this policy may result in sanctions and may jeopardize access to campus housing.

### ***Overnight Guests***

It is a fair expectation that every student may have the opportunity for privacy in their room without the presence of others who are not their roommates or assigned to their residence hall. Hosting a guest in a resident's room for more than two nights may be subject to disciplinary action. The guest policy applies to both LR students and non-students. This policy is designed to accommodate the occasional visitor and

not to provide temporary housing for students or non-students. The Residence Life Office reserves the right to determine whether a resident is abusing this privilege. Regardless of where or when a guest is on campus, the following guidelines apply:

1. All campus regulations apply to the guests.
2. Non-Lenoir-Rhyne University students under the age of 18 are not permitted to stay overnight under any circumstances.
3. The resident is responsible and can be charged with University policy violations that guests commit (alcohol, damages, visitation hours, etc.).
4. If the situation warrants, the guests may be asked to leave the building or may be removed from campus.

### ***Minors Visiting Residence Halls***

Lenoir-Rhyne University Residence Halls welcome high school students visiting the University as guests of the Admissions Office for sponsored functions. All other, non-Lenoir-Rhyne students under the age of 18 are not permitted in campus residence halls.

An exception is made for minors who are accompanying family members or guardians visiting a resident. These minors must remain under the direct supervision of their parent/guardian and the hosting resident at all times while in the residence hall and are not permitted to stay overnight.

All visitors to Lenoir-Rhyne Residence Halls must be accompanied by a resident of that building at all times.