Addendum

2021-2022

Hickory Campus

All information in this addendum is specific to the individual campus. The full version of the University Student Handbook, *The Cub* contains policies that apply to all students enrolled at Lenoir-Rhyne University. Specific programs may have additional policies and procedures to which students in those programs must adhere. All students at Lenoir-Rhyne University are responsible for the contents of *The Cub* as well as the addendum for their specific campus.

In addition to the *University Student Handbook*, students will be held accountable for all Health and Safety Standards and Policies created by LR's Presidential Task Force on COVID-19. Students should read, be familiar with, and abide by all policies and procedures in the "Protecting our Den" document distributed by the President's Office and found on the LRU website.

SECTION 1: THAT TO WHICH WE ASCRIBE

Attending Lenoir-Rhyne University is an opportunity like no other. You are on a journey of a lifetime and LRU's community of learners is ready to support you along the way—to help you grow academically; to expand your leadership skills; to increase your commitment to integrity and hard work. Faculty and staff are here to help guide you to the many opportunities and challenges that await you, but you must also take an active role in your journey. We will provide enriching, fun, thoughtful, and engaging activities—you just have to rise up and get involved. Additionally, this handbook, *The Cub*, is intended to help you learn and grow as an individual as well as a member of the LRU community. It is our sincere hope that you will read this handbook and use it as a guiding resource during your time at Lenoir-Rhyne.

(See the full version of the University Student Handbook, *The Cub*)

SECTION 2: CAMPUS LIFE & SERVICES

Overview of Student Activities and Organizations

While the primary purpose for attending college is and should remain to gain greater intellectual competency, the idea of education through the attention to liberal learning includes the development of the whole person. Co-curricular activities play an important role in this developmental process. We encourage you to take ownership in your education by becoming a participant and life-long learner across our campus. Join one of our many organizations. Try out a new sport through intramurals. Enhance your academic experience through becoming a leader. GET INVOLVED!

Other University-wide activities and organizations are listed in the full version of the University Handbook.

Academic Organizations and Honor Societies

Most academic departments sponsor professional student organizations and honorary societies. These organizations and societies are structured to enhance your academic life through opportunities to network with fellow students within your area of study as well as recognize your academic achievements. You are asked to contact the appropriate faculty members for additional information regarding any of the following organizations.

Alpha Kappa Delta
Alpha Kappa Delta is an international sociology honor society that seeks to acknowledge and promote excellence in scholarship in the study of sociology, the research of social problems, and such other social and intellectual activities as will lead to the improvement of the human condition.

Alpha Lambda Delta
Alpha Lambda Delta is a national society that honors academic excellence during a student's first year in University. Its purpose is to encourage superior academic achievement among students in their first year in institutions of higher education, to promote intelligent living and a continued high standard of learning, and to assist women and men in recognizing and developing meaningful goals for their roles in society.

Alpha Psi Omega
Alpha Psi Omega is a national honorary theatre fraternity and is the second largest honorary fraternity in the United States. Students who demonstrate love for and commitment to the theatre may be invited to join by the current APO members. Lenoir-Rhyne Alpha Psi Omega members belong to the Gamma Eta chapter and may be chosen to join regardless of academic major.

Chi Alpha Sigma
The Chi Alpha Sigma Athletic Honor Society was installed at Lenoir-Rhyne University in the spring of 2013. Membership in the society requires a 3.4 GPA of a junior or senior varsity letter winner, recommendation by a coach, and upstanding moral character.

Chi Beta Phi
Chi Beta Phi is a national honorary science society designed to promote continued interest in the field and to honor those who achieve a certain level of academic competency in general and in the sciences in particular.

Chi Sigma Iota
The Lambda Rho Chi chapter of Chi Sigma Iota is devoted to promoting scholarship, research, professionalism, and excellence in counseling. This organization recognizes high attainment in the pursuit of academic and clinical excellence in the field of counseling. To be eligible one must maintain an overall GPA of 3.5 or better while enrolled as a graduate counseling student.

Delta Mu Delta
Delta Mu Delta is a national business honor society to promote higher scholarship in training for business and to recognize and reward scholastic attainment in business subjects.

Kappa Delta Pi
The purpose of Kappa Delta Pi shall be to promote excellence in and recognize outstanding contributions to education. To be eligible one must have no less than final-term sophomore standing and have a cumulative GPA of 3.25 or higher. For more specifics, please contact the College of Education.

Lambda Pi Eta
Lambda Pi Eta is the National Communication Association's official honor society at four-year colleges and universities. Lambda Pi Eta recognizes, fosters, and rewards outstanding scholastic achievement while stimulating interest in the communication discipline.

Lambda Rho Chi
Lambda Rho Chi is an international counseling honors society. Prospective members must demonstrate the capacity to represent the best about professional counseling including appropriate professional behavior, ethical judgment, emotional maturity, and attitudes conducive to working to advocate for wellness and human dignity for all.

Lenoir-Rhyne Association of Nursing Students (LR-ANS)
LR-ANS is the organization for nursing students. Involvement in this organization serves as preparation for participation in the professional organizations that graduates may join following completion of the nursing program. Through participation the student develops leadership skills useful in a professional career and as a member of society. Membership is open to any nursing student. Activities include service projects, informative presentations, and social events.

MBA Association
The MBA Association is an organization whose primary purpose is to promote professional growth and serve as a communication network between the administration, faculty, alumni, and students. The MBA Association works to enhance the development of its MBA students, cultivate relationships that foster teamwork, and develop a relationship between the Association and the local business community. Membership is open to all students registered in the MBA program at Lenoir-Rhyne, all program faculty members, and select undergraduate students.

Mortar Board
Mortar Board is a national honor society recognizing college seniors for superior achievement in scholarship, leadership and service. Only a select few students on each campus are invited to join this esteemed society. LRU's chapter was established in 2008.

Order of Omega
Order of Omega is a national academic honor society for students who are members of Fraternity and Sorority Life. It focuses on scholarship, leadership, and the overall improvement of the campus and community.

Omicron Delta Epsilon
Omicron Delta Epsilon is the international economics honorary society. The society recognizes scholastic attainment in economics and promotes the professional aspects of economics for service in the academic world, business, government and international organizations.

Phi Alpha Theta
Founded in 1921, this History honorary society's purpose is to acknowledge those individuals who have a deep abiding interest in the study of history as a discipline with either a major or minor in the subject. Membership is by invitation. History majors or minors at LR with excellent academic credentials who have completed at least 12 semester hours of history may apply. Phi Alpha Theta also includes LR faculty and staff.

Phi Beta Lambda
Membership in Phi Beta Lambda is designed to develop competent, aggressive leaders and strengthen the confidence of young men and women in themselves and their work in business, education, and professional endeavors. It also increases awareness of how businesses operate and helps students make intelligent career choices. Membership is open to all students who are business majors or have an interest in the way businesses serve the broader community.

Phi Epsilon Kappa (PEK)
Phi Epsilon Kappa is a national professional fraternity for persons engaged in or pursuing careers in physical education, health, recreation, dance, human performance, exercise science, sports medicine and sports management. Membership is open to persons interested in the purposes of the Fraternity and in providing time and energy for the benefit of these areas.

Pi Gamma Mu
Pi Gamma Mu is the International Honor Society in Social Science with a mission to encourage and recognize superior scholarship in social science disciplines.

Pi Sigma Alpha
The purpose of Pi Sigma Alpha is serve as the national political science honor society; that includes pre- law and international relations majors. The society stimulates productive scholarship and intelligent interest in the subject of government.

Pre-Professional Medical Society
The purpose of this society is to provide pre-professional medical students with the resources and information necessary for students entering a medical field. The organization assists students in the application process to medical or professional schools and helps them understand the responsibilities associated with their chosen field of study.

Psi Chi
All psychology majors with a GPA of at least 3.0 are encouraged to join this departmental organization. The group holds regular meetings with professional growth presentations, fundraisers, and opportunities to attend conferences.

Salute
Salute is a national Veterans Academic Honor Society that recognizes the academic accomplishment of current students have veteran status. Lenoir-Rhyne University's Salute Chapter was established in 2017.

Sigma Tau Delta
The International English Honor Society recognizes students in the field of English language and

literature. The society inducts English majors and minors, as well as associate members, who demonstrate excellence and dedication in their written and oral coursework.

Sigma Theta Tau
Sigma Theta Tau recognizes achievement and leadership in the field of nursing and is composed of junior and senior nursing majors selected because of scholastic achievement and leadership potential.

Student Athletic Trainers Club
The purpose of this club is to foster a concern for the progress of sports medicine/athletic training, advance the standards of the profession, cooperate with the state and national professional organizations, participate actively in the affairs of the state and national associations, and provide an opportunity for participation in professional organization. Membership is open to all students actively involved in the Sports Medicine/Athletic Training Education Program.

Student North Carolina Association of Educators (SNCAE)
The purpose of SNCAE shall be to develop in prospective educators an understanding of the education profession, to provide for the united student voice in matters affecting their profession, to influence the conditions under which prospective educators are prepared, to advance the interests and welfare of students preparing for a career in education, to forward the aim of quality education, to promote and protect human and civil rights and to stimulate the highest ideals of professional ethics, standards, and attitudes.

Student Occupational Therapy Association (SOTA)
SOTA strives to generate an interest, increase community awareness, and facilitate a better understanding within the campus environment of the occupational therapist's roles. SOTA is also committed to educating the campus and the student body about individuals with disabilities through demonstrations, open houses, and convocations. Membership is open to all LR students.

Theta Alpha Kappa
Theta Alpha Kappa is the only national honor society dedicated to recognizing the academic excellence in students and scholars in the fields of Religious Studies and Theology.

Upsilon Chi
A chapter of Lambda Pi Eta, Upsilon Chi is the undergraduate National Communication Honor Society of the National Communication Association (NCA) that recognizes achievement and leadership in the field of communication.

Fraternity and Sorority Life
Lenoir-Rhyne University has a long tradition of having "Greek" Social Organizations on campus. Many students find that these organizations provide opportunities for leadership, community service, and personal growth. All participants note, however, that Fraternity and Sorority Life provides for life-long memories of friends and fellowship.

LR's Fraternity and Sorority Life currently has three governing bodies: Interfraternity Council, Panhellenic Association, and the Pan-Hellenic Council.

Interfraternity Council (IFC) is the governing body of the nationally affiliated fraternities on campus. Fraternity life traditionally provides male students opportunities for social activities and services to both the campus and the Hickory community. A student becomes a member by invitation following a recruitment period.

Panhellenic Association is the governing body of LR's nationally affiliated sororities and is a part of the National Panhellenic Conference. The NPC organization was established to foster inter-fraternity relationships, to assist collegiate chapters of the member groups and to cooperate with colleges and universities in maintaining the highest scholastic and social standards. While each organization conducts its own program, they frequently come together as one sisterhood for special programs and events. Every sorority member is considered a member of the Panhellenic Association. The Executive Council is elected from a slate of nominees representing the various women's Greek organizations. The major responsibilities of the Executive Council are to establish and uphold rules governing recruitment activities for all sororities, to sponsor individual and group service projects, and to initiate other worthwhile campus activities.

Pan-Hellenic Council represents the NPHC organizations of the Divine Nine. This organization is designed to foster a growth of brotherhood and sisterhood and to serve as a conduit by which yearly action plans can be formulated and coordinated.

Current sororities and fraternities include the following:

Women's Groups	*Men's Groups*
Delta Zeta	Pi Kappa Phi
Kappa Delta	Omega Psi Phi
Zeta Phi Beta	Theta Xi
Zeta Tau Alpha	Phi Beta Sigma
Sigma Kappa (dormant for 2021-2022)	Kappa Alpha Psi

Risk Management for Greek Social Organizations

Each member of an organization within LR's Fraternity and Sorority Life program subscribes to the following *policies of the NIC, NPC, and NPHC* in addition to all LR policies:

https://nicfraternity.org/nic-alcohol-drug-guidelines/#

https://www.npcwomen.org/wp-content/uploads/sites/2037/2017/09/npc_standards_2017.pdf

Education

Each fraternity or sorority shall annually instruct its students and alumni/alumnae in all risk management policies of Lenoir-Rhyne University and other applicable entities. Additionally, all student and alumni/alumnae members shall annually receive a copy of said Risk Management Policy.

Alcohol and Drugs

1. The possession, sale, use or consumption of alcoholic beverages, while on chapter premises, during a fraternity event, in any situation sponsored or endorsed by the chapter, or in any event an observer would associate with the fraternity, must be in compliance with any and all applicable laws of the state, province, county, city and institution of higher education, and must comply with either the BYOB or Third Party Vendor Guidelines.
2. No alcoholic beverage may be purchased through chapter funds nor may the purchase of same for members or guest be undertaken or coordinated by any member in the name of, or on behalf of, the chapter. The purchase or use of a bulk

quantity or common sources of such alcoholic beverage, e.g. kegs or cases, are prohibited

3. Open parties, meaning those with unrestricted access by nonmembers of the fraternity, without specific invitation, where alcohol is present, shall be prohibited.
4. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal "drinking age").
5. The possession, sale, or use of any illegal drugs or controlled substances while on chapter premises or during a fraternity event or at any event that an observer would associate with the fraternity is strictly forbidden.
6. No chapter may co-sponsor an event with an alcohol distributor, charitable organization or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold or otherwise provided to those present.
7. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters groups or organizations.
8. All new member activities associated with any chapter will be dry new member functions.
9. No member shall permit, tolerate, encourage, or participate in "drinking games."
10. No alcohol shall be present at any pledge/associate member/ novice program, activity or ritual of the chapter.

<u>Hazing</u>

No chapter, colony, student or alumnus shall conduct nor condone hazing activities. Hazing activities are defined as:

> "Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include, but are not limited to the following: use of alcohol; paddling in any form; creation of excessive fatigue; physical or psychological shocks; quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and any other activities which are not consistent with academic achievement, fraternal law, ritual or policy or the regulation and policies of the educational institution, or applicable state law."

See **Section 5: Special Campus Policies** on how to report any alleged hazing activity.

<u>Sexual Misconduct and Harassment</u>

Lenoir-Rhyne will not tolerate or condone any form of sexually abusive behavior on the part of any member, whether physical, mental, or emotional. This includes any actions that are demeaning, harassing or abusive to women or men including but not limited to sexual assault, date rape, gang rape, verbal harassment, intimate partner violence or stalking. [Note: See **Section 5: Special Campus Policies** in ***<u>The Cub</u>*** on how to report Sexual Misconduct and Harassment.]

Fire, Health, and Safety

1. All chapter houses should meet all local fire and health codes and standards.

2. All chapters should have posted emergency numbers for fire, police and ambulance and should have posted evacuation routes on the back of the door of each sleeping room.

3. All chapters should comply with engineering recommendations reported by the insurance company. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of the chapter house are expressly forbidden.

MEDIA ORGANIZATIONS

We have couple of organizations on campus that provide forums for creative and literary expression. Additionally, other organizations serve as platforms for editorial and annual reflection. Past participants have come from all areas of campus, so we encourage you to get involved! Watch for new opportunities during year from the College of Fine Arts and Communication.

CANTOS
Cantos, the campus literary and arts magazine, is published every spring, providing a forum for creative expression for all members of the Lenoir-Rhyne University community.

WLRZ
WLRZ serves as the campus radio station. Students serve as the on-air personalities and design the format for daily broadcasts.

RELIGIOUS ORGANIZATIONS

Most major denominations are represented by student organizations. There are also interdenominational organizations that offer spiritual fellowship. While participation is optional, we challenge you to continue your spiritual and faith-based development while at Lenoir-Rhyne.

CRU
CRU, formerly known as Campus Crusade for Christ, exists to provide regular opportunities to study and discuss the Bible, worship, and pray, all in a group setting, also to offer fellowship, encouragement, and spiritual nourishment. They seek to be a resource to the student body by offering opportunities to discuss spiritual matters and by providing materials in the form of speakers, videos, books and articles.

Fellowship of Christian Athletes
The FCA strives to confront athletes and coaches with the challenge to follow Christ in fellowship with His Church. It also promotes service by members to the campus and the community.

InterVarsity Christian Fellowship
InterVarsity is an inter-denominational ministry to University students. They seek to build a Christian collegiate fellowship, develop disciples of Jesus Christ and engage the campus with the good news of Jesus Christ. Meetings consist of singing, games, testimonies, Bible Studies, and speakers.

Lenoir-Rhyne University Nu Generation Gospel Choir
The LR Gospel Choir was re-established in the fall of 2008. The choir's mission is to spread the word of Jesus Christ through music ministry. The choir sings at churches and other programs

throughout the Hickory community and North Carolina.

Lutheran Student Movement (LSM)
LSM is a Lutheran-sponsored organization formed to provide a well-developed program of study, assembly, discussion, and action, and to support and advance the strengthening and development of the faith and life of the believer through his or her participation in the community of the Word and Sacrament. Membership is open to persons of all religious backgrounds.

Catholic Campus Ministry
Formerly known as the Newman Club, Catholics Campus Ministry is a locally-sponsored organization formed to serve, communicate, and educate our youth in Catholic awareness, fellowship, support, and spiritual growth. Students from all denominations are welcome to join.

Opportunities for Further Involvement on Campus

In addition to the many honorary societies, academic clubs, and faith-based organizations, Lenoir-Rhyne University has many clubs to enhance your social, community, and civic awareness. There is sure to be something for everyone! Here is just a sampling of organizations…

A Cappella Choir
The LRU A Cappella Choir has been in existence for more than 80 years. It is a choral group dedicated to the performance of sacred a cappella music. The group has performed around the United States and internationally. Membership is earned through audition.

Art Club
The Art Club of Lenoir-Rhyne University works to promote an anti-bullying agenda through a common interest in the visual arts. Members bring awareness of bullying to campus and local community. Membership is open to all registered students.

Bears of Distinction
LR Bears of Distinction (BODs) work with the Admissions office. Group member activities include, but are not limited to giving campus tours and participating in Open Houses, Family Weekend and Membership Drives.

Black Student Alliance (BSA)
BSA's mission is to represent Lenoir-Rhyne University through the eyes of the minorities on campus. The goal of this organization is to build a bond among minority students and then the campus as a whole. Membership is open to **all** LR students.

Campus Activities Board (CAB)
CAB provides entertaining and educational programming as well as offering leadership opportunities to a diverse campus community. It enhances and enriches the academic curriculum and provides a social outlet to promote unity among students, faculty, staff, alumni, and friends of the University. All students are invited to join CAB at any time during the year.

College Democrats
The College Democrats work to educate students about the philosophy of the Democratic Party, assist in the election of local, state, and national Democratic candidates, affect political change on the local, state, and national level, and register others to vote.

College Republicans
The LR College Republicans work to make known and promote the principles of the Republican Party among members of the Lenoir-Rhyne University campus and community. The group also works to encourage and develop conservative political discussion, discourse, and involvement on campus.

Communications Club
The Communications Club is a campus organization whose purpose is to recognize all areas of communications as a specialized field. They promote communications related careers to anyone in the L-R community, most especially students, and utilize all facilities and outlets at L-R to help further their purpose as a campus organization. Membership is open to all in the LR community.

Cultural Connections and Diversity Club (formerly - International Club)
The primary purpose of the International Club shall be to foster interest among LR students, faculty and staff in cross-cultural learning, on- and off-campus. The secondary purpose of the Club shall be to increase awareness of key international issues of importance to the LR community and the world. This club will run the already extremely successful LR I-Pal program and sponsor cultural events on campus. Membership is open to all University students, staff and faculty.

Debate Club
The Debate Club works in conjunction with the Lenoir-Rhyne Debate Team to increase awareness of important social, political, and international issues, deliver fair and critical reflection on different sides of those issues, and be a resource to increase the quality of dialogue on campus and in our communities.

Economics Club
The primary purpose of the Economics Club shall be to create a campus-wide awareness of economic issues and to foster economic and financial literacy by providing a forum in which students interested in economic issues can debate and discuss and interact with faculty and outside experts.

El Club de Español
El Club de Español was established to develop an interest among students in the Spanish language and culture through different type of activities (recreational, community service, tertulias, movies, etc).

Environmental Club
The Environmental Club's mission is to empower people to improve the environment through innovative actions and education programs that motivate others; to encourage youth to be active in the improvement of nature in their own communities and the world; to raise people's awareness of environmental issues; to provide support for political action; and to encourage the LR community to preserve their environment.

Equestrian Club
The Equestrian Club was created to provide opportunities for Lenoir-Rhyne students to participate in equestrian activities, to improve riding skills of club members, to increase student knowledge of the equestrian industry, to provide opportunities for competitive riding for interested club members and to encourage service to campus and community by participation in volunteer work.

Film Club
The LRU Film Club was created as an opportunity for those students interested in the film industry to have a creative and engaging outlet to express their interest.

Graduate Student Organization (GSO)
GSO was created on the Hickory Campus to cultivate a graduate student presence and culture on campus. This includes representing graduate students on relevant and appropriate University advisory boards and panels as well as being a sounding board for the graduate student population's concerns and issues. The GSO for Columbia was being established in 2017-2018. With interest, the graduate students on the Asheville campus may also establish a GSO in Asheville.

Habitat for Humanity
Habitat for Humanity, Inc. of Lenoir-Rhyne University strives to assist individuals and groups who are interested in actively responding to the need for decent housing in their area and around the world. The Broyhill Leaders coordinate the campus efforts toward Habitat.

Los Osos Ultimate Frisbee Team
The Ultimate Frisbee Team was created to provide an opportunity for students to play and compete in campus, local, and regional Ultimate Frisbee tournaments.

Model United Nations
The Model United Nations Organization is a campus group with the declared objective of enhancing understanding of and support for peaceful and collective resolution of conflict; the collective resolution of problems through cooperation; the advancement of human rights for all peoples; and the international structures and organizations that exist to achieve the above. Membership is open to all LR students who are willing to commit to research, study, fundraising, and appropriate representation of Lenoir-Rhyne University.

North Carolina Student Legislature
The Lenoir-Rhyne delegation is the University's representative body to NCSL. The NCSL is a non-partisan organization that provides an opportunity for students to assemble as school representatives and, through the learning experience of the legislative process, appreciate the responsibilities of citizenship. Membership is open to any LR student in "good academic standing."

Outdoor Club
The general objective of this club shall be to provide students with the opportunity to develop outdoor skills, participate in outdoor activities, promote physical fitness, build teambuilding skills, and to gain an appreciation of nature. The organization is open to all students, faculty, and staff at Lenoir-Rhyne University.

Playmakers
Lenoir-Rhyne Playmakers is an organization designed to stimulate interest in the dramatic arts and to provide practical experience in theatre. The Playmakers is involved in the presentation of several on-campus theatrical productions each year. Any member of the student body is eligible for membership.

Pride Club
The Pride Club, formerly known as Gay Straight Alliance (or GSA) was established in 2005 to create an organization for the purpose of education, information, and collaboration. The organization hopes to eradicate ignorance while providing mentor support for Gay Lesbian,

Transgender, Bisexual, and Questioning students on campus. All individuals of the campus community are welcome as members.

Rocket Team
Established in 2018, the BEARS Rocket Team designs, builds, and launches model rockets through support from the Physics department. The Team has traveled to compete nationally against other universities at NASA.

Society of Professional Journalists
The Society of Professional Journalists is a national organization which promotes and defends freedom of speech and freedom of the press. By participating in on-campus activities and attending regional conferences, students learn about the role of journalism in a free society and the career options available to journalists. Membership is open to all LR students.

Spirit Squad: Cheerleaders and Sugar Bears
The Cheerleaders and Sugar Bears strive to promote and uphold school spirit; develop a sense of good sportsmanship among students, and better relationships between schools during athletic events. Men and women are chosen through annual tryouts and must maintain a 2.0 overall GPA.

Student Occupational Therapy Association (SOTA)
SOTA is an organization designed to promote the awareness of the field of Occupational Therapy as well as enhance the professional development of students enrolled in LRU's OT graduate program. The organization offers graduate students the opportunity to attend national conferences as well as the ability to work with agencies both local and abroad to help the surrounding communities.

Student Government Association (SGA)
The SGA is the governing body for all student organizations and the student body. One of their many tasks is to allocate funds to student organizations to attend conferences, provide campus activities, and to improve their organizations for the benefit of student life at LRU. SGA also provides students from all three campuses with a representative voice on a variety of University committees as well as the Board of Trustees.

SECTION 3: UNIVERSITY RESOURCES AND SERVICES

To successfully navigate the new and different rhythm of college life, many students need guidance and support. Lenoir-Rhyne University offers a wide array of resources to assist you in your academic pursuits as well as in managing your daily life. Other University-wide resources and services are listed in the full version of the University Handbook.

Alex Lee Career and Professional Development Center

The Alex Lee Career and Professional Development Center (CPDC) helps students explore academic majors and career options, find internships and part-time work, and prepare for life after graduation. The CPDC also offers confidential counseling and coaching for students and alumni, and workshops for classes or groups on career assessments, career discernment, job search tips, internship searching,

interview preparation, résumé writing assistance and more. The CPDC is located on the 1st floor of Schaeffer Hall.

Bookstore

The University Bookstore is located on the lower level of the Cromer Center and is the distribution center for textbooks, as well as an on-campus center for other school supplies, personal toiletry items, certain health products, some clothing items, souvenirs and stationery items.

Campus Security and Safety

The University employs a staff of trained security personnel who are supervised by the Director of Public Safety. The Office of Public Safety is located in the Cromer Center. Public Safety may be reached by dialing 828.328.7145 or 828.328.7146. Public Safety officers are directed to protect University property, enforce parking regulations, and assist any member of the campus community in an emergency situation. All who live and/or work on campus are expected to cooperate with officers as they perform their duties. For more information please see the Security and Safety brochure available from the Security office in the Cromer Center.

All crimes and suspicious persons should be reported immediately to an on duty security officer, using the following contact information:.

On duty security can be reached at 828.328.7146.

Security Office:	**828.328.7145**
Emergencies:	**828.328.7146 (available 24 hours a day) and 911**
By Text Message:	**828.238.6588 or 828.238.9562**
Emergency Phones:	**Emergency phones are located at the entrance to the 7th Ave. NE Parking Lot, in the Stadium Parking Lot and in front of each residence hall. All emergency telephones will give direct access to the public safety officer on duty and permit the caller to dial 911.**

In addition to contacting the Office of Public Safety, victims of crimes are strongly encouraged to file a report with the Hickory Police Department. LR's Public Safety personnel can assist victims in doing so, upon request.

For more information regarding Public Safety, including parking regulations, please see the Security and Safety Brochure available at the Information Desk or Public Safety Office at the Cromer Center. Information and regulations are also available on the LR website.

Dining Services on the Hickory Campus

The **LR Dining Hall** is located in Cromer Center. Information regarding hours of operation can be found on the Campus Dining website: http://www.campusdish.com/en-US/CSSE/LenoirRhyne. Under the board plans, meals are available to resident students starting with dinner on the first day of orientation. Meals are available to returning students on the board plan starting with dinner on the day preceding their scheduled registration. No silverware, dishes, bowls, glassware or any other items may be taken

from the dining hall at any time. Students may take one piece of fruit or an ice cream cone from the dining hall. No outside drink containers are permitted in the dining hall. The board plan does not include meals during University holidays.

"Room and board" is a package arrangement/requirement for on-campus residential students. Commuter students are required to purchase a small commuter plan through Campus Dining Services each semester. Lenoir-Rhyne offers food service to students in four locations on campus, including the Cromer Center Dining Hall, plus three retail service venues: *Chick-fil-A* on the lower level of the Cromer Center, Provisions On Demand (POD) Store in Cromer Lobby, the restaurant in Fritz-Conrad Lobby, and Joe's Coffee in the Cromer Center Atrium. The Dining Hall offers all-you-care-to-eat dining at every meal. The Bears' Lair features sandwiches, wraps, grill items, snacks, and beverages as well as a *Subway* on a pay-per-item basis. "To Go" meals and convenience store items for students with busy schedules are also available in The Bears' Lair. Joe's Coffee serves Starbuck's coffees and baked goods. You must show your LR ID card in order to eat in the Dining Hall. Shoes and shirts are required. Campus Dining Staff is available to help you select the right meal plan to suit your schedule, personal eating habits, and nutritional needs. For more information, call 828.328.7144, visit http://www.campusdish.com/en-US/CSSE/LenoirRhyne, or stop by the Campus Dining Services office located in the Dining Hall.

Fitness Center

Lenoir-Rhyne University provides its faculty, staff, and students with quality exercise facilities through the McCrorie Center and the Shuford Physical Education Center. The fitness area in the McCrorie Center houses electronic exercise equipment such as bikes and treadmills as well as free weights and machine weight systems. In addition to the McCrorie Center, the Shuford Physical Education Center includes an Olympic-size pool, racquetball courts, Moretz Gymnasium, and a dance studio.

Health Services

Student Health Services (SHS) is located on the main level of the Cornerstone House. Information regarding services and hours is available on the SHS webpage: https://www.lr.edu/student-life/cornerstone. The SHS is a walk-in acute care facility. Extended testing or services for special needs are available off campus at student's expense. A nurse practitioner is available weekly; however, SHS is not equipped for emergencies with potential life threatening complications. **Always call 911 for emergencies that are potentially life threatening.** Residential students have an obligation to inform their Resident Director (RD) of serious medical conditions or of known drug/environmental allergies in the event of emergency.

> *Medical Records:* All students living on campus are required to have a physical examination on file in the SHS. **All students taking 4 or more credit hours per semester must submit required immunizations per state law.** Additionally, some academic programs have additional immunization requirements. Information regarding immunizations is detailed on the LR Student Medical Record. This is available online on LR's Student Health Services webpage.

Health Insurance

LRU does not offer a basic health insurance plan for purchase to "domestic" undergraduate or graduate students. LRU highly encourages all students to have personal health insurance.

The only health insurance plan that LR offers is for international students. International students *are required* to take the international student insurance provided by Lenoir-Rhyne. The costs for fall and spring semesters will be updated each year and posted on the LR website. This coverage may be

waived only by providing timely proof, in English, of coverage equal to or better than the coverage provided by Lenoir-Rhyne. **Important:** This is not a major medical health plan. The benefits are very limited.

Immunizations

All students taking 4 or more credit hours per semester must submit required immunizations per state law. Additionally, some academic programs have additional immunization requirements. Information regarding immunizations is detailed on the LR Student Medical Record. This is available online on LR's Student Health Services webpage at https://www.lr.edu/student-life/cornerstone. Click the *Health Form* button once on the webpage.

Information Center

The campus Information Center is located in the Cromer Center. The main University telephone number is 828.328.1741. On-campus calls to offices may be made by dialing the extension number directly. If the extension is unknown, call x7696 (or 828.328.7696 for off-campus calling) for name dialing. Dial "0" to reach the University Switchboard. The Information Center is also known as the "Fish Bowl".

Library

The library provides information resources to support student learning and services to facilitate the effective use and sharing of these resources. On the Hickory Campus, in addition to the Carl A. Rudisill Library, students are served by the Music Library and the Alex Lee Career Center Library. Our collection includes a large array of electronic resources in addition to books, periodicals, DVDs, CDs, and other formats. Electronic resources are available 24/7 from either on or off campus. Complete information about library collections, services and hours can be found on the library's website: http://library.lr.edu. Librarians are eager to assist students with locating and evaluating information resources; one is available most hours the library is open. You may contact a librarian at the reference desk, by using the "*Ask a Librarian*" Chat widget on our web pages, by emailing refdesk@lr.edu, or by calling the circulation desk at 828.328.7677. When the resources needed are not found at Lenoir-Rhyne, the library can borrow materials from other libraries on your behalf. Librarians also meet with classes or individuals to provide in-depth instruction tailored to course assignments.

To check out materials from the library, students present a current valid ID card. Most books may be borrowed for one month. Most audiovisual software and hardware may be checked out; software circulates for one week and equipment for one day. Reserve materials circulate for shorter periods of time, varying from a few hours to three days. Materials may be renewed in person, by calling the circulation desk at 828.328.7677, or through the "*Your Library Account*" feature of the online catalog. There is a fine of $.25/day per item for overdue books and most other materials. The late fine for reserve materials is $.25 per item per hour. If materials have not been returned after several notices, students are billed for replacement costs, associated fees, and accumulated fines. Policies on fines and replacement charges are always posted on the library website.

Living Well Center for Vocation and Purpose

The Living Well Center for Vocation and Purpose strives to engage students, faculty, and staff in the ongoing discernment of vocation and purpose. This, of course, includes but also goes far beyond the search for the right career path. Vocation is a call to a life of meaning and purpose, which is expressive of a person's talents and passions, and characterized by continual self-reflection, service to others, and broad-based study and experiences.

Vocation is more than one's personal or professional goals. It gives purpose to one's future and makes meaning of one's past. Vocation is built upon core values but also upon relationships both in and to the world. The search for one's vocation is the search for a life that is fulfilling and makes the world a better place. The Living Well Center is located in the Rhyne Building - Rooms 157 & 158.

Lohr Learning Commons

Located on the 2nd floor of the Carl A. Rudisill Library, the Lohr Learning Commons draws together a suite of academic services, learning and computer labs, co-curricular programs, and enrichment opportunities that support and enhance the educational pursuits of Lenoir-Rhyne students. Opportunities for tutoring and group study groups are available as well as the University Study Hall program. Our vision is to provide the most comprehensive and effective academic support to our student body. We accomplish this task by (HELP):

Helping students' adjust maladaptive study habits, techniques and strategies to foster greater collegiate academic success;
Equipping students with useful resources that will positively impact their academic success;
Leveling professor/student classroom expectations;
Partnering with students for maximum academic success.

Mathematics Tutoring Lab

The Learning Commons Mathematics Tutoring Lab is for students in need of extra help in math. Staffed with student and graduate tutors who can help with first and second year math courses as well as many upper division classes, the Mathematics Tutoring Lab also contains reference materials, solutions manuals, and math software in the adjoining CS tutoring lab.

Religious Life

Lenoir-Rhyne is affiliated with the Evangelical Lutheran Church in America and is committed to a particular expression of the Christian faith. The University also provides opportunities for individuals from various Christian traditions to extend their involvement in and to deepen their commitment to their faith. Many Christian denominations (and other religious traditions) are represented within the student body. Both denominational and interdenominational religious groups offer students opportunities for fellowship and spiritual growth. The University Pastor serves as a spiritual leader to the University community, a counselor to the students and faculty, and coordinator of religious activities.

A weekly chapel service is held each Wednesday from 10 a.m.-10:40 a.m. in Grace Chapel to provide members of campus community an opportunity to share in prayers, praise, and thanksgiving. *Student groups, faculty, and athletic teams are not to have meetings, classes, or practices during Chapel time.* Also, a daily celebration of the Holy Eucharist (communion) is offered at 3:00 p.m. (Monday-Friday) in Grace Chapel. All students and staff are prayed for by name each week by the Pastor and prayer partners.

Speech Lab

Public speaking is frequently cited as a biggest fear for many people. Presenting to an audience can be intimidating at any experience level, but it doesn't have to be. The Speech Lab offers a wide range of services to assist you in your speech needs. The lab offers aid to both students and faculty to help improve upon assignments, speeches, and class or job presentations. The Speech Lab can help you refine your arguments, organize your thoughts, and improve your delivery. Speech Lab appointments

can be made by calling the Lab at 828.328.7531 during open hours or by emailing the Speech Lab at lruspeechlab@gmail.com (48 hours advance notice needed for email scheduling). Walk-ins are welcome if the tutor is available. The Speech Lab is located on the 2nd floor of the Rudisill Library.

William & Robert Shuford Center for International Education

The William & Robert Shuford Center for International Education (SCIE) initiates and supports events and programs that contribute to global education at LRU. The SCIE assists international exchange students when they come to LRU for a semester or year. The department also facilitates the process for LRU students who wish to study abroad. The Shuford Center is located in the Rudisill Library, Room 202.

Writing Center

The Writing Center is located in the Lohr *Learning Commons* in Rudisill Library, 2nd Floor. The Lenoir-Rhyne Writing Center offers free, confidential assistance with writing to students in all disciplines. Students who visit the Center have the opportunity to receive assistance with their writing from specially trained undergraduates or faculty members. In addition, the Writing Center conducts a series of workshops on writing for students and workshops for faculty development. Free handouts on the writing process and writing in various disciplines are also available upon request. Writing Center appointments can be made by calling the Center at 828.328.7436 during open hours or by **emailing the Writing Center** (48 hours' advance notice needed for email scheduling). Walk-ins are welcome if the tutor is available.

Additional Campus Services

Check Cashing

The Business office will cash checks Monday-Friday between the hours 8:30 am and 5 pm. They will cash Lenoir-Rhyne University work study checks, checks payable to student from his/her family, checks up to $50 from a student's personal account payable to "LR Petty Cash", LR Expense Reimbursement up to $50, and LR travel advance checks up to $50. They will not cash other payroll checks, student account refund checks, two-party checks, and government checks. There is a $25 return check fee on all returned checks. They redeposit all returned checks unless you call to make other arrangements. If it is returned again, there is another $25 return check fee charged.

Commuting Student Services

Commuting students are strongly encouraged to participate in the community. Commuting students often have concerns and needs related only to them. Students are encouraged to use the Cromer Center, The Cave, Dining Services, Joe's Coffee Shop, the Snack Shack, and the Chick-fil-A (among other locations) while on campus. These locations provide comfortable locations to relax, study, and meet other members of the campus community. Two commuter students are selected each year to serve on the Executive Cabinet of the Student Government Association (See SGA By-Laws, Article III, Section 2). Commuters are strongly urged to communicate with their representatives and to share ideas at called meetings. While the Student Health Service is established primarily for use by residence students, the SHS staff will provide medical attention to commuting students in the event of an illness on campus.

Housekeeping

While LR's Housekeeping Staff is responsible for the upkeep of the interior of our buildings, it is the

responsibility of all campus community members to clean up after themselves. Housekeeping staff work in the public areas including lounges, hallways, community baths and laundry rooms.

ID Cards

All new students receive one free ID card. Any lost or stolen ID card must be reported to the Information Center so that a replacement card can be issued. ***ID cards must be carried at all times and be presented upon request by any University Official.*** Students are required to have their ID card to use Workout facilities. It is very important to keep the ID cards secure to prevent theft.

Motor Vehicle Registration

All students, faculty, staff of the University who operate a motor vehicle on the campus are required to register the vehicle with the Office of Public Safety. *The cost to register a vehicle is $40 for the first vehicle and $5 for each additional vehicle.* Parking decals must be renewed each school year on or before 8/31. The Public Safety Staff publishes a brochure that outlines the regulations pertaining to use of vehicles on campus as well as a list of fines for violations of these policies. This information can also be found at the LR website.

For most traditional and graduate students parking decals are purchased/issued online through Permit Express or can be purchased in the Cromer Center at the Information Desk. A link to the Permit Express site can be found on the LR portal. There is also information/directions on how to obtain a parking decal on the #LRbound webpage.

Post Office

The campus mail service is operated in contract with the US Postal Service and is subject to its rules and regulations. A student's mailing address should include the following:

Student's Name
Box XXXX, Lenoir-Rhyne University
Hickory, North Carolina 28603

Mailboxes are located adjacent to the University Bookstore and are assigned by the Post Office/Bookstore staff when requested. All full-time residential students should report to the University Post Office for the assignment of a mailbox. Students may retain their same boxes from year to year provided they make their advanced tuition payments by the announced deadline each year and turn in a mail forwarding card to the post office.

Storage

Unfortunately, there is no provision for storage on campus other than in someone's individual residential room. Once the academic year is complete, all items must be removed from residential rooms. The Residence Life Office can provide a list of local storage facilities from which students may rent units.

Student Center

The Voigt R. Cromer University Center is the hub of campus activities for students, faculty, staff and alumni. The exercise of common courtesy and good judgment will help to make the Cromer Center an inviting place.

- Animals (except for registered service animals) are not permitted in areas of the Center which serve/sell food. This includes Emotional Support Animals (ESAs).
- All posters/signs hung in the Center (or around campus) must be approved by the Office of Student Life.
- Skateboarding, using roller skates/blades, and wearing cleated shoes are not permitted.
- Bicycle parking/storage inside the Center is not permitted. Outside racks are available.

Contact the Event Services Manager at 828.328.7249 for additional information regarding the policies and procedures governing the Cromer Center.

Telephone Services

The University phone system provides services for faculty and staff offices as well as a very limited number of public phones.

Using Email

An e-mail account is provided to all students at LRU as the primary means of communication among community members. Lenoir-Rhyne uses Office365 to provide student email accounts. Your account is defined by your user name, which is assigned by the IT department. The IT office will also assign your first password, which students may be changed at a later date. *It is very important to check your email on a daily basis during the academic year.*

> ***Special Note***: It is of utmost importance that students maintain anti-virus software on their personal computers. IT does not service student computers. Therefore, should a student's computer be disabled by a virus, he or she will need to take it to an outside company for repair. For any IT related issues or questions, please contact the Help Desk at 828.328.7350, toll-free at 866.520.2459, or at OIT.helpdesk@lr.edu. The Help Desk is available 24 hours per day, seven days per week.

Vending Machines

Vending machines with snacks and drinks are located in most academic buildings and the Cromer Student Center. Some allow for credit card purchases as well as cash and coins.

SECTION 4: GENERAL CAMPUS POLICIES

When becoming a member of any community, you are given many rights as well as responsibilities. Lenoir-Rhyne University's community of learners is no different. We all have to work together to maintain a campus culture that is inviting and engaging. As such, the University has developed a set of general campus policies to ensure that all students, faculty, and staff members are respected and valued, yet safe. University-wide policies are listed in the full version of the University Handbook.

Charges and Fees

Lenoir-Rhyne University requires all students (undergraduate, graduate, full-time, part-time, and visiting students) to pay all charges associated with the University prior to the start of class at the beginning of each semester. There are various ways for students to provide payment, and there are individuals at the university who are able to assist students with this process. Students, however, who choose not to

provide payment by the deadline will not be able to attend class until arrangements for payment can be secured.

Payment Options: Students have various options for payment:

- Pay in full via check, money order or credit
- Establish a payment plan (Payment plan options are available to students via the student portal)

Students who wish to utilize financial aid to assist with their charges must complete the FAFSA and all other necessary documentation prior to August 1. All required documentation related to financial aid processing must be submitted to ensure that student eligibility is finalized before the start of the semester. Students who are selected for FAFSA verification after August 1st will have 2 weeks from the notification date to submit the required documentation, in this circumstance the student will remain eligible to attend classes. Estimated charges that will not be covered from the pending financial aid package must be paid prior to the start of the semester.

Convocations

Lenoir-Rhyne University's Convocation Experience was designed to meet the various goals of the institution's mission through educational opportunities beyond the traditional classroom. Lenoir-Rhyne University will continue to offer thematic programming throughout the year through online and face-to-face formats. While there is not requirement to attend, we invite and encourage you to attend as many programs as you are able. Please check the University calendar of event, social media, and/or flyers located around campus for information.

(See the full version of the University Student Handbook, *The Cub*, for other general campus policies.)

SECTION 5: SPECIAL CAMPUS POLICIES

There are certain policies and guidelines to which ***all*** students must adhere so that everyone may live comfortably and safely in the University community. Please remember all students are obliged to obey federal, state, and local laws. This section includes, but is not limited to, policies on grade appeals, Title IX, and Sexual Misconduct.

(See the full version of the University Student Handbook, *The Cub*)

SECTION 6: RESIDENCE LIFE

The Residence Life Office and its student and professional staff strive to enhance the total development of students as individuals and as members of a community, recognizing residence hall living as an integral part of the total educational process. The residence hall environment allows and encourages you as students to create a community that permits you to explore your own perspectives and your relationships with others through living and learning opportunities.

Housing Requirements

Residency Requirement

Lenoir-Rhyne University has a three-year residency requirement, meaning all full-time traditional aged undergraduate students must live on-campus during the first three years of their academic career. All full-time undergraduate transfer students under the age of 22 must live on campus 1-3 years dependent on the amount of academic credit accepted by Lenoir-Rhyne. All students wishing to move off-campus (even if they meet one of the criteria listed below) must complete an Off-campus Housing Application/Verification form, which can be retrieved online or from the Office of Student Life. This on-campus residency requirement includes a standard residential meal plan as a requirement as well.

However, a student can be exempt from the residency requirements, if they meet one of the following criteria:

- Senior status AND have lived on campus for at least 3 years
- Are 22 years of age or older (on the first day of academic class) for fall/spring semester
- Are married (must provide marriage license)
- Have dependent children (as defined by Federal Regulations);must provide birth certificate(s)
- Plan to live with a parent and/or legal guardian within 25 miles of campus. (These students must provide notarized proof and a copy of parent or guardian's driver's license with legal address. See Off-Campus Housing Application for details.)
- Independent of all parental financial support for tax purposes: must provide appropriate tax documentation
- Are a veteran with one or more years of active military service (must provide copy of separation papers)

If space permits, other non-traditional aged (over 24 years old) undergraduate and graduate students may request on-campus housing. Students enrolled part-time are allowed to live on campus as space is available; however, preference will be given to full-time students. If a student's enrolled credit hours for a particular semester drop below full time status, the student may be asked to move out of the residence halls. On campus housing requirements may be changed or adjusted with appropriate notice of such changes/adjustment given to the students. All undergraduate students residing on campus are required to purchase a residential board plan.

Residency Requirement Appeal Process

In the event a student does not meet one of the above requirements, but is still requesting to live off-campus, an appeal may be filed with the Office of Student Life. Reason(s) for appeal may include unforeseen financial burden, medical need, or other concern with serious impact on the student and their ability to successfully remain at Lenoir-Rhyne.

All appeals for a given semester will be reviewed by a committee comprised of the Assistant Provost/Dean of Students, Assistant Dean of Students/Director of Residence Life, Director of Financial Aid, Director of Counseling Services, and Director of Student Success and Retention. The Appeals Committee will review all applications and make the final determination as to whether or not the appeal will be approved. The committee will meet at the end of September and the beginning of November each year to review all Spring semester Off-Campus Housing appeals. The committee will meet at the end of February and the beginning of April to review all Fall semester Off-Campus Housing Appeals.

All applications must be submitted and approved prior to confirming any off-campus housing arrangements. **Any student living off-campus may have his/her financial aid adjusted.**

Any questions regarding the Off-campus Housing Application or Appeals process should be directed to the Assistant Dean of Students/Director of Residence Life in the Office of Student Life.

Contract

The Residence Hall contract is for the entire academic year, through the end of spring semester. The Residence Hall contract obligates the student to live in the Residence Hall for the entire academic year, or if entered into after the start of the Fall Semester, for the remainder of the academic year. Summer term is regarded as a separate agreement.

Students may occupy an assigned space from the date designated as the official opening of campus housing to the date designated as the official date and time of the Residence Hall closing. Residents are to vacate their rooms no later than 24 hours after one's last exam each semester. Graduating students residing in the residence halls will be provided housing through commencement without additional charge.

Deposit

A Residence Hall deposit of $150 will be assessed when the student signs up for a room for the first time. This is a one-time charge unless the balance falls below 0. This deposit is refundable after a student ceases to rent a Residence Hall room. Any fines and charges are billed separately and are not deducted from the deposit.

Termination of the Contract

If, for any reason, enrollment at the University is terminated during the course of an academic term, the resident must vacate the assigned room and Residence Hall within 24 hours. Similarly, if the University decides to terminate the Residence Hall Contract for disciplinary reasons, the resident must move out of the assigned room and residence hall within 24 hours; however, all charges will still apply. Violations of Residence Hall or University policies are considered sufficient grounds for immediate termination of the Residence Hall Contract and removal from the residence halls.

Living Opportunities for Hickory Campus

Lenoir-Rhyne University offers a variety of living options, from residence halls and villages to fraternity/sorority and theme housing.

Apartments on 4th: This apartment building is designed for upperclass students. Each unit has a common living area and a kitchenette. Smoking and tobacco use are not allowed at the Hickory House apartments. On-campus meal plan required.

Conrad Hall*: This is coed hall with community bathrooms. Smoking and tobacco use are not allowed in Conrad Hall. On-campus meal plan required.

Fritz Hall*: This is a coed hall with community bathrooms. Men and women are separated by floor. Smoking and tobacco use are not allowed in Fritz Hall. On-campus meal plan required.

Hickory House: This apartment building is designed for upperclassmen. Each unit has a common living area and a kitchenette. Smoking and tobacco use are not allowed at the Hickory House apartments. On-campus meal plan required.

Isenhour Hall*: This coed residence hall with suite-style rooms houses first year students. Smoking and tobacco use are not allowed in Isenhour Hall. On-campus meal plan required.

Living-Learning Center*: The LLC is a coed Residence hall with apartment-style rooms. Each suite has either 4 single rooms or 2 double rooms; a living room; a kitchenette with a mini-refrigerator, sink, mini-stove and cupboard; and a bathroom. Smoking and tobacco use is not allowed in the Living Learning Center. On-campus meal plan required.

Morgan Hall*: This coed residence hall with community bathrooms houses first year students. Men and Women are separated by floor. Smoking and tobacco use are not allowed in Morgan Hall. On-campus meal plan required.

Price Village*: These residential town homes are single sex by building unit where each room has either a private or suite style bathroom. Each unit has a common living area and a kitchenette. Smoking and tobacco use are not allowed in Price Village. On-campus meal plan required.

Residential Village: Each Organization or Theme House provides residence hall space for a minimal number of organization members. Smoking and tobacco use are not allowed in any house in the Residential Village. On-campus meal plan required.

University Park and University Park on 5th: These two apartment buildings are designated for Graduate Student housing. Smoking and tobacco use are not allowed at the University Park nor the University Park on 5th Apartment. They are semi-furnished apartments.

From time to time, LRU utilizes other residential options for undergraduate students based on capacity and current campus needs.

*Each residence hall has select rooms equipped to accommodate students who are deaf or hard of hearing.

Room Assignments

The University will not discriminate in room/hall assignments. The Residence Hall Contract is for residence in campus housing and not for a particular accommodation, room, hall or roommate; however, consideration is given to students' preferences and requests. The University reserves the right to assign roommates and/or to change room or hall assignments, including consolidation of occupancy as spaces are vacated. Students must be registered for classes in order to be assigned a room.

Room Changes

Students are allowed to make room changes after the first two weeks of each semester by contacting the residence life staff in their assigned residence hall. Students desiring to move to a new room must follow procedures as directed by the Residence Life office to formally change rooms. A student making an improper room change is subject to a fine and may be requested to return to the appropriate assigned room. The Residence Life Office must approve all room changes. When a student is living alone in a double room, the University reserves the right to assign a second occupant to that room or to

charge the student a single occupancy fee. If one of the occupants of a room moves out or fails to enter LR as planned, the remaining occupant must:

- Accept another roommate, if the University has one to assign;
- Select a new roommate;
- Move into a new room in the same Residence Hall with a student who also does not have a roommate;
- Pay the additional cost to keep the room as a single room. This option may not be available if other students are in need of campus housing. Note: Residents without roommates may be reassigned to another room.

Room Sign-Up for Returning Students

Returning students have the opportunity during the Spring Semester to reserve a room for the following academic year. Procedures for the room selection process are posted and distributed to students prior to the process.

Single Rooms

Private rooms are offered in the University's upper-class residence halls on a space available basis. A student living in a single room pays an additional fee. All of the room furniture must remain in the room, including the second bed.

Student Responsibility for Community Living

Residence halls promote a cooperative community living environment and teach students to respect the rights of others. Residence halls also recognize the academic atmosphere and protect the health, safety and security of all residents.

Rights and Responsibilities for Community Living

Please keep in mind that any individual's rights end when exercising those rights infringes on others. The residence halls at Lenoir-Rhyne are a place for fun but also a place for study. In keeping with the mission of Lenoir-Rhyne, the residence halls must have an atmosphere conducive to academic development. Students whose behavior violates the rights of other members of the community may be subject to disciplinary action and/ or removal from University housing.

As a residential student at Lenoir-Rhyne, you have:

- The right to study, read, relax, and sleep without unreasonable interference, noise or distractions, and the responsibility to help others have this right;
- The right to feel safe in the residence halls as well as have free access to your room and other facilities in the building, and the responsibility to help ensure the safety of others in the building;
- The right to have respect shown for your privacy, and the responsibility to respect the privacy of others;
- The right to have respect shown for your personal property, and the responsibility to respect others' personal property as well as community property;
- The right to have visitors within the hall, and the responsibility for the behavior of those guests;
- The right to live in an area is free of intimidation, physical or emotional harm, and the responsibility to ensure this right for others;

- The right to a clean living environment and the responsibility to help keep it clean;
- The right to maintain your personal beliefs and values, and the responsibility to respect others' beliefs and values.

Residence Hall Staff

Residence Director (RD)

RDs are part-time graduate assistant employees of the University with a Bachelor's or Master's degree, and have been selected and trained to serve in a supervisory position. RDs live in an apartment in the residence hall and are responsible for the administration of the residence hall, including supervision of the RA staff, advisement of the Residence Area Council (RAC) and the monitoring of various activities. It is the responsibility of the RD to develop and maintain a living environment conducive to the educational and personal growth of the residents in the hall. The RD facilitates and coordinates an on-going program of social, recreational, and other events for the residence hall.

Resident Advisor (RA)

RAs are usually the first residence life staff person residents meet. RAs are undergraduate students who have been selected and specifically trained to assist residents within the halls. RAs are a vital link between their peers on the hall and the Residence Life Office as well as other departments around campus. RA responsibilities include: helping develop a sense of community on the hall through social events, educational opportunities and other activities; informing residents about events happening on campus; enforcing University and residence hall policies; acting as peer counselors; and assisting professional staff in crisis situations.

Residence Hall Services

Campus Network

All residence halls have data jacks to connect student-owned computers to the campus network. This connection will provide access to the Internet, intranet, CANVAS, and e-mail. Students are responsible for their own network card, software configuration, and a CAT-5 cable (not a telephone cable) to connect their computer to the network. Questions regarding the campus network should be directed to the IT Help Desk at 828.328.7350.

Housekeeping

Housekeeping is responsible for the upkeep of the common areas of the residence halls such as lounges, hallways, community bathrooms, and laundry rooms. Residents have a responsibility as a member of the community to assist in keeping the common areas of residence halls clean. Residents are responsible for cleaning their individual rooms and suite bathrooms as well as taking their trash to dumpsters outside their residential buildings.

Maintenance Repairs

Requests by students for repairs to residence hall rooms and furnishings must be made online at https://www.lr.edu/student-life/residence-life (click on maintenance request link). Small problems are usually corrected within two working days. If a problem has not been corrected in a reasonable amount of time, notify the RA or RD.

Television

At least one television cable outlet is provided in each apartment or residence hall room.

Vending and Laundry Machines

Laundry machines are located in the residence halls and may be used free of charge. Any maintenance issues related to these machines (vandalism to machines or inoperable machines) should be reported to a Residence Life Staff member.

Residence Hall Policies

To maintain order, security, and safety within each residential area and room, the Office of Residence Life has developed a set of policies and guidelines for behavior and to enumerate the opportunities to enhance your living space.

Appliances/Cooking in Student Rooms

Residents may bring refrigerators 4 cubic feet or less, ***preferably Energy Star rated***; microwave ovens 1 cubic feet or less, hot air popcorn poppers, coffee pots, toasters and hot pots. Major appliances (such as dishwashers, refrigerators, washers and dryers) are not permitted and all appliances are subject to approval by the Residence Life Office. Any electrical appliance that operates on other than 110 volts A/C, or uses more than 1600 watts, is not allowed. Students residing in residence halls with or without air conditioning may bring fans but not window unit air conditioners. Due to health and safety concerns (potential fire hazards, possible damage to property, insects, rodents, etc.) students may not have open coil or open flame ranges. Specifically, appliances such as hot plates, deep fryers, woks, rice steamers, electric skillets, toaster ovens, sun lamps, oil-based popcorn poppers, electric heaters, halogen lamps, or ceiling fans are not permitted. Appliances should be plugged directly into a wall outlet or into a UL approved power strip/surge protector. The power strip must be plugged directly into the wall outlet. Power strips cannot be plugged into extension cords or into other power strips. Multi-plug outlets are not permitted in the residence halls.

Bicycle Policy

Vehicles with gasoline engines (including motorized bicycles) may not be kept inside any residence halls or near any campus building per fire code. Bicycles may be stored inside residence hall rooms, or locked up outside on appropriate racks. Bicycles are not to be placed in hallways, stairwells, entranceways or blocking exits of residence halls.

Breaks in the Academic Calendar*

Lenoir-Rhyne recognizes the following breaks and holidays: Christmas and Spring Break. Residents who requesting to remain on campus during a break, due to a University-related activity or extenuating circumstances, must complete a "Permission to Remain on Campus" form *and* obtain approval from the Assistant Dean of Students/Director of Residence Life. These forms are available from the Dean of Students Office. Break opening and closing times are posted in the halls. (Additionally, food is typically not provided during Fall Break, Thanksgiving Break, and Easter Break.)

The campus will close for Christmas Break and all residents must vacate their rooms within 24 hours of their last exam. **Parents and students should make travel arrangements well in advance so that students**

may leave the halls by the required time.

Before leaving, students must: clean, defrost, and unplug refrigerators; adjust the heat and air conditioning as instructed; unplug all appliances; close and lock windows; close curtains/shades/blinds; empty trash from room; take all valuables with them; turn off all lights; lock room door. Fish tanks must be removed during Christmas and Spring Break. Residence hall staff conducts room checks following all Residence Hall closures.

Candles & Incense

Decorations with open flames such as candles, wick lamps, incense, etc. are prohibited in Residence halls and apartments.

Check-In

Residence halls open for returning students in the fall semester on the Saturday prior to registration of classes. Residence halls open for spring semester on the Saturday prior to registration for classes. Only residents who have received advance approval from the Assistant Dean of Students/Director of Residence Life *or* are listed on an official roster for an LR activity may move into the residence halls prior to the official opening day of the residence halls each semester. Students who move in early without advance approval will be charged a per day rate. Upon moving into the residence hall, residents will receive a "Room Condition Form". It is the resident's responsibility to inspect the room carefully and notify a Residence Life Staff member of any discrepancies between the actual condition of the room and the way it is described on the check-in form. Residents will be held responsible at the end of the year for damages not recorded at the time of check-in.

Check-Out

Anytime a resident changes rooms or moves out of a residence hall, the resident must formally check-out with a Resident Advisor or Resident Director. Failure to check-out of a residence hall room will result in the resident being assessed a fine of $50.00 for improperly checking-out of the room. The correct check-out procedure is as follows:

1. Make an appointment with the RA or RD to check out.

2. Check out at your scheduled time.

3. Check out ***in person*** with the RA or RD.

4. Before checking out, all personal belongings must be removed from the room.

5. Before checking out, make sure to:

    - Remove tape, nails, etc. from walls, doors, ceilings, windows, and bulletin boards
    - Empty and clean closets, cabinets, drawers, and recycle bins
    - Clean tops of desks, dressers, and shelves
    - Vacuum/sweep (under beds, also)
    - Empty trash
    - Close and lock windows
    - Isenhour, LLC, 4th Street Apt, Hickory House, and Price Village: clean bathrooms

- Return all University room furniture to its original position

6. Failure to leave the room in a clean condition will result in a fine for cleaning the room.

7. A staff member inspects the room and compares its condition with the description on the check-in form. Fines will be assessed for damages determined to have occurred during the school year.

8. Personal property left or abandoned by a student in the residence halls at the close of the spring semester or following the termination of the LR Housing Contract becomes the property of Lenoir-Rhyne University. Residents will be assessed a fine if personal property is left in the room after the resident has checked out of the room.

9. If one or both residents of a room do not accept responsibility for damage in a student room, both occupants of the room will be fined.

10. The RD will recheck all rooms after students have checked out. Any damage found at that time not noted at the time of checkout will be assessed to the occupants of the room.

11. Bills for residence hall damage cannot be disputed after 30 days from the issue date of the billing letter.

Children

Infants and children are not permitted to live in the residence halls. Because of liability concerns, noise and safety issues, babysitting in the residence halls is not allowed.

Conduct of Guests

(Note: For 2020-2021, off campus guest are not allowed in residential spaces due to the COVID-19 pandemic… except for periods of Move-in and Move-out. Students will be allowed two family members to assist them during Move-in and/or Move-out.)

All student guests are expected to comply with University regulations set forth in the Student Code of Conduct, as well as local, state, and federal laws. Students will be held accountable for their guests' behavior. Guests may also be banned from campus property if their behavior violates University policy.

Damages to Student Rooms and Common Areas

The resident is responsible for all damages taking place in the room during the time of assigned occupancy. Any damage that occurs as a result of negligence, vandalism, or horseplay will be charged to the resident(s) of the room. This will be the case even if another party allegedly caused the damage. Residents of a floor or residence hall may be required to share the expense of repair or replacement of any property in areas commonly used by residents and their guests, if the individual(s) responsible for the damage cannot be determined. The common areas include all public areas, such as hallways, stairways, laundry rooms, restrooms, and lounges. Because each residence hall, house, or area is a community, residents are responsible for damages to common areas even if they are not present at the time of the damage. The University retains the right to determine whether repair or replacement of damaged articles is necessary, the amount of the damage charge and the amount of the disciplinary fine, if any.

Decorating, Hall and Room

Students are allowed to decorate their room in any way that does not permanently alter the room (i.e. using posters, rugs, plants, etc.) Large cloth objects (fishnet, parachutes, flags, etc.) and posters are not permitted to be hung from or across the ceiling for fire safety reasons.

Students are not permitted to dismantle any University furniture, attach anything permanently to the walls, ceiling, or doors (including lofts, bunk beds, bookcases, wallpaper, and glued corkboards), paint walls or baseboards, trim furnishings, doors or anything metal. Double-sided foam mounting tape is prohibited due to ensuing damage to walls and doors. Students are not permitted to modify their rooms in any way that includes installing wallpaper, wallpaper borders or contact paper on walls or fixtures within the room. Students may not hang anything from ceiling pipes or electrical conduits.

A fine may be assessed if a room contains an extreme number of nail holes, tape scars, cracked plaster, etc. from mounting posters, plaques, pictures, etc. on the wall. Wood paneling, bookshelves, etc. may not be attached to room walls. The following rules must also be observed:

- Small string white lights that are non-heat producing may be used in a room or around an individual doorway. Do not string lights up and down the entire hall. Larger string lights that produce heat are not allowed.
- Room doors may be decorated but room numbers must remain visible.
- Exit lights and fire extinguishers must always remain visible.
- Fire doors must remain free of paper and any obstruction at all times.
- Nothing may be hung from or in the way of fire alarm equipment.
- Nothing may be hung outside of the window in a resident's room.
- No live or previously live greenery (Christmas trees, garland, etc.) except regular house plants are allowed. Decorations in common areas as well as in residents' rooms must not interfere with emergency exiting at any time.

Electrical Outlets

By order of the Fire Marshal, approved appliances should be plugged directly into an outlet or into a UL approved power strip with a built-in surge protector. Posters or wall hangings must not cover outlets. Each residence hall room has a 1600 watts maximum usage current. If more than 1600 watts are being used at one time, the breaker will "trip", power will be lost, and the room is a fire hazard. Since there is the potential for a fire in the residence halls when all or many appliances are being used at the same time in each residence hall room, do not turn on all appliances in a room at the same time. This includes, but is not limited to: TV's, refrigerators, microwaves, computers, hair dryers, and curling irons.

Entrance Door Locks

The entrance doors to Hickory House, 4th Street Apartments, Fritz-Conrad, Isenhour, Morgan, Living-Learning Center (LLC), and Price Village are controlled by a card access system. The student ID card serves as the access card for a student's assigned residence hall. Lost or stolen ID cards should be reported to the Office of Public Safety immediately so that a replacement card can be issued.

> ***Any student found gaining or allowing unauthorized access to a campus building may face Disciplinary Suspension. For the safety and security of everyone in the building, DOORS MUST NOT BE PROPPED OPEN***.

Entry into Student Rooms

Residence halls and residence hall rooms may be entered for inspection by approved Lenoir-Rhyne officials at any reasonable time for:

- Safety and Maintenance checks.
- Maintenance on University property within a residence hall room.
- Reasonable belief by staff that University policies are being violated.
- Emergency conditions such as fire or threatening weather.
- Closing or locking doors or windows prior to the closing of the building.

A resident's room may be searched under normal circumstances, with reasonable cause, by a University official who has received authorization from the occupying student, Assistant Provost/Dean of Students, and/or the Assistant Dean of Students/Director of Residence Life. The search may include, but is not limited to, opening drawers, closets, and refrigerators, examining furnishings and personal effects, and searching an adjoining bath/suite. In a crisis/emergency situation, other University officials may enter student rooms with no search warrant or notice given for emergencies such as:

- Incident to and following a lawful arrest;
- For and in the pursuit of a fleeing dangerous criminal suspect;
- Under urgent necessity (i.e. persistent loud screaming);
- Necessary to prevent loss of or destruction of an item to be seized;
- Searching for missing University property.

In any room inspection/search, illegal drugs, alcohol, weapons, or other items which violate University policy or civil law may be confiscated by those conducting the search and disciplinary action may result.

Explosives and Weapons

The possession or use of fireworks, explosives, and weapons of any kind is prohibited. Weapons include, but are not limited to, darts/archery equipment, hunting equipment, b-b guns, chemical explosive devices, etc. See "General Campus Policies" for more information.

Fire Safety

Fire is not permitted inside any residence hall, including but not limited to open burners or flames. Charcoal grills, gas grills, deep fryers, incense, and or any flammable substances are not allowed on campus. Residents are not allowed to store or use highly flammable liquids (gasoline, propane, turpentine, kerosene, etc.) in their rooms or the residence halls.

Fire Alarms and Fire Equipment

According to North Carolina General Statute 14-286, "it shall be unlawful for any person(s) to wantonly and willfully give or cause to be given, or to advise, counsel or aid and abet anyone in giving, a false alarm of fire, or to break the glass key protector, or to pull the slide, arm, or lever of any station or signal box of any fire alarm system, except in case of fire, or willfully misuse or damage a portable fire extinguisher, or in any way willfully interfere with, damage, deface, molest or injure any part or portion of any fire-alarm, fire-detection, smoke-detection or fire extinguishing system. Any person violating any of these provisions of this section shall be

responsible of a misdemeanor punishable by a fine not exceeding five hundred dollars ($500.00), imprisonment for not more than six months, or both". Students will also be subject to action by University officials. Anyone found tampering with fire alarms, smoke detectors, fire extinguishers, and/or other fire or safety mechanisms and/or building exit signs is fined a maximum of $500.00 and faces judicial penalty and /or civil prosecution.

Fire Drills and Evacuations

Fire Safety tests and drills are conducted in the residence halls. When the alarm sounds:

1. Close window, turn on room lights, open draperies or blinds.
2. Take a coat or blanket while exiting the room and wear shoes.
3. Close and lock room door.
4. Walk quietly and quickly to the appropriate exit.
5. When exiting the building, proceed to the designated meeting point:

    - Isenhour & Morgan: Stadium parking lot
    - Price Village: Intramural field
    - Fritz-Conrad: Area between Rhyne and Minges
    - LLC: Intramural field
    - 4th Street: Stadium parking lot
    - Hickory House: Sidewalks across street

6. Remain with other members of the floor or unit until a signal is received to re-enter.
7. Follow directions from the RA or other staff members who are in charge.

If there is a fire in the Hall:

1. Pull the fire alarm.
2. Report the fire's location, what is burning, and the extent of the fire to the RD or RA.
3. If an RD or RA cannot be found, call the Fire Department by dialing either 911 or 9-911 from any campus phone. Give the 911 dispatcher specific instructions of where the fire is located. Because Lenoir-Rhyne University has its own phone system, caller ID on the 911 dispatcher's screen will always list Lineberger as the location for the emergency. If time permits, call a Public Safety Officer at 828.328.7146.
4. When the fire alarm is pulled, it does not automatically notify the Fire Department. This is why it is critical someone calls the fire department immediately.

Failure to exit the residence hall during an alarm is a disciplinary violation. Creating a false fire alarm or tampering with fire safety equipment is a serious offense and may result in suspension from the University.

Furnishings—Student Rooms and Common Areas

Furniture placed in lobbies, activity rooms, and study rooms is provided for the use of all residents and may not be moved into a resident's room or to other locations. Any resident provided room furnishings must be free standing and must not be attached or secured in any manner to the ceiling, floor, or walls of the room. No water furniture is allowed. Weight lifting equipment is prohibited. No University room furnishings may be removed from the room by the student. All student room furniture must remain in the student room no matter the occupancy of the room.

Gambling

In accord with North Carolina law, gambling is not permitted in the residence halls.

Health and Safety Inspections

The Residence Life Office will designate a period each semester to conduct residence hall room health and safety inspections. The purpose of this inspection is to promote a safe and healthy living environment.

Heat Producing Lights

Halogen lights, high intensity lights or any lights which produce heat or have a heating element are not allowed on campus.

Keys

Residence hall room keys are the property of the University and must be returned when a resident moves out of a room. Failure to return a key will result in a ***$200.00 charge*** to change the lock. If a key is lost, the resident should report the lost key to the Resident Director or RA immediately. A ***$200.00 charge*** will be added to the student's account for a lost key and may be reversed only if the key is found. Residents are responsible for their keys. DO NOT LEND KEYS TO ANYONE.

Lock-Outs

Residents are responsible for carrying their room keys at all times. If residents are locked out of their rooms, the residents should contact a Residence Life Staff member. If a student has to contact a staff member because of a lockout, a fee is charged for this service. The fee for a lock-out from 11:00am to midnight is $3.00. Lock-outs from midnight to 11:00am are $5.00.

Lofts

The University will provide lofting equipment for interested students on a first come, first serve basis. Residents leaving lofts in any form at the end of the school year or upon vacating a room will be fined. Lenoir-Rhyne University will not assume responsibility for injuries to students as a result of falls from or collapse of lofts.

Musical Instruments

The use of musical instruments, except acoustic guitars, is prohibited in the residence halls. Individual practices rooms are available in the Mauney Music building.

Pets and Other Animals

No pets other than fish held in tanks not larger than a 10-gallon capacity, are allowed in the residence halls. Fish must be removed from residence halls during Christmas and Spring Break. All students found with an unapproved pet on campus will be assessed a ***$250 fine*** and must remove the pet immediately. If the pet cannot be removed within 24 hours, animal control will be called.

Note: LRU distinguishes between **Registered Service Animals** and an **Emotional Support Animal/Comfort Animals.** Neither are considered pets**.**

Under the Americans with Disabilities Act, a **Registered Service Animal** is defined as a dog that has been individually trained to do work or perform tasks for an individual with a disability. The task(s) performed by the dog must be directly related to the person's disability.

An **Emotional Support Animal/Comfort Animal** is defined as an animal that is selected or prescribed to an individual with a disability by a healthcare or mental health professional to play a significant part in a person's treatment process in alleviating the symptoms of that individual's disability. An emotional support animal does not assist a person with a disability with activities of daily living, and does not accompany a person with a disability at all times. An emotional support animal is not a "Service Animal" as defined by the ADA. An Emotional Support Animal (ESA)/Comfort Animal is permitted in University housing facilities, under the Fair Housing Act, *only* when approved as a reasonable accommodation by the Disability Services Office for residents with diagnosed disabilities and approved by residence Life.

Registered Service Animals are allowed inside all campus facilities; however, **Registered Therapy Animals/Emotional Support Animals** are only allowed in the student's on-campus residence. If the proper paperwork is approved with the Office of Disability Services and the Assistant Dean of Students/Director of Residence Life, a student may be allowed to have a service/support animal reside in their on-campus room. *Requests for an ESA must be made at least 30 days prior to the first day of a given semester to be considered for approval.*

Property Liability

The University does not assume any legal obligation or responsibility for injury to individuals, or loss or damage to personal property. Students are encouraged to carry appropriate insurance to cover any loss of, or damage to, personal property occurring in University buildings or on University grounds.

Quiet Hours and Disorderly Conduct

Quiet hour guidelines are established in order to respect the rights of others and to maintain an appropriate atmosphere for academic pursuits. Quiet hours are from 10:00 pm to 10:00 am Sunday through Thursday (this includes Friday morning to 10:00am) and 12:00am to 10:00am Friday and Saturday. During exam periods, Quiet Hours are in effect 24 hours a day beginning the night prior to Reading Day. Quiet Hours mean residents must maintain a very low level of conversation, noise, and TV volume during Quiet Hours. Consideration hours are all hours not designated as quiet hours. Consideration hours mean that noise must be kept at a level that is not disturbing to other residents. No student shall act in a manner that can reasonably be expected to infringe upon the privacy, rights, privileges, health or safety of other persons. Screaming/yelling anywhere in the residence halls is discouraged. Stereo speakers must be placed away from room windows, and the volume must be kept at a personal (not hall or building) level. Residents are responsible for contacting their neighbors whose behavior interferes with the resident's rights and develop a compromise. If residents cannot reach an agreeable solution, they should contact their RA or RD.

Room Windows/Screens

Residents may not remove the screens from their room windows or other Residence Hall windows at any time, nor take any action that may tend to damage the window or screen. In order to protect individuals who may be walking outside the residence halls, no objects of any type may be thrown,

dropped, pushed out of, placed outside of, or hung from any residence hall window.

Roughhousing/Fighting

Athletic activities including, but not limited to, roughhousing, running, and/ or throwing, bouncing, hitting, or kicking of objects is prohibited. Paint guns, water guns, water balloons, and water fights are prohibited in the residence halls.

Sanitation, Trash Removal, and Recycling

Students must maintain their rooms in a sanitary, orderly and safe condition. Residents are responsible for placing room trash in the dumpster located outside of each Residence Hall or apartment.

Security, Room and Building

All residents must take an active role in the security of their residence hall. Residents must follow guidelines regarding hall and room security:

- Do not lend keys and ID cards to anyone
- Report lost keys and ID cards to the RA or RD
- Always lock room door
- Make sure entrance doors to the residence hall lock as one enters and exits the building
- Do not use emergency exits unless it is an emergency
- Do not prop open exit doors or allow
- Report incidents of vandalism, damage, or theft to the RA, RD or LR Security.

Tampering with residence hall locks (entrance and room doors) is prohibited. The definition of tampering includes but is not limited to: penny locking, taping, gluing, intentionally damaging, and picking. Such actions are subject to judicial action. Residence Life staff will not allow anyone into a room other than the occupant(s) of that room.

Smoking/Tobacco Use

Smoking, vaping, and all tobacco and nicotine-delivery products are not permitted at Lenoir-Rhyne University. This includes all buildings and grounds.

Solicitation

Solicitation of any kind is prohibited in the residence halls. Student organizations may only fundraise in the residence halls with the approval of the Assistant Dean of Students/Director of Residence Life after receiving an approved fundraiser permit from Student Life. Organizations violating this policy will face sanctions from the Assistant Provost/Dean of Students. Residents should report immediately to the Office of Student Life or Office of Public Safety anyone who may be in the residence hall selling goods or services.

Visitation

(Note: The policies below may be altered due to COVID19 health and safety guidelines for the 2021-2022 academic year. Please note current policy within the 2021-2022 Health and Safety Guidelines.)

It is a fair expectation that every student may have opportunity for privacy in their room without the presence of members of the opposite sex. Residence hall students may, therefore, have adult guests of the same or differing sex visit in their residence hall rooms during the visitation hours posted in each respective residence hall or area. For the 2021-2022 academic year, visitors to any room may only be currently enrolled students living on the Hickory campus. Violations of any visitation policies will result in judicial action.

Visitors
For the 2021-2022 academic year, visitors to any room may ***only*** be currently enrolled LR students living on campus. Off-campus visitors (even if they are LR students) may not visit on-campus housing facilities. Residents are responsible for the conduct of their guests at all times. The visitation policy applies to individual rooms and all public areas such as hallways and stairwells. Residents are responsible for reporting violations of the visitation policy to the Residence Life Staff. Students may have a maximum of **one** guest in their room at any given time.

Cohabitation
Cohabitation (outside of the assigned occupants of a given room) by members of either the same or different sex is not permitted in any of the residence halls. A guest staying over an extended period of time and/or giving the impression that she/he/they is living with the host will be deemed a cohabitant. Cohabitation is defined as a guest staying longer than three consecutive nights and/or staying for three or fewer consecutive nights on two or more occasions during the same week. Failure to comply with this policy may result in sanctions and may jeopardize access to campus housing.

Overnight Guests
Overnight guests are not allowed to visit residence halls during the 2021-2022 academic year due to COVID-19

Minors Visiting Residence Halls
Minors are not allowed to visit residence halls during the 2021-2022 academic year due to COVID-19.

SECTION 7: STUDENT GOVERNMENT ASSOCIATION

The Student Government Association (SGA) works for, with, and on behalf of the student body of Lenoir-Rhyne. Through elected or appointed students it is involved in virtually every aspect of the campus from governance to activities. Any person enrolled as a student is a member of the Association and, thereby, has a right to take part in the programs and activities of the Association both as leader and participant.

(See the full version of the University Student Handbook, *The Cub*)

SECTION 8: STUDENT CONDUCT AND GRIEVANCE PROCEDURES

It is commonly recognized that members of any community are granted particular rights and; as rights are granted to a community, responsibility is required of the individual members. Lenoir-Rhyne University is no different. Each member of the community is responsible for upholding the values central to LRU's mission, the values of excellence, integrity, care, and curiosity. The valued principle of integrity, however, requires community members to take personal responsibility for their words and actions. LR's University Judicial System is designed to support this principle through consistent procedures and appropriate sanctions when necessary.

(See the full version of the University Student Handbook, *The Cub*)

SECTION 9: THE ACADEMIC INTEGRITY SYSTEM

All contributors to Lenoir-Rhyne University—students, faculty, staff, and administrators—are charged to support and to cultivate the principles established in our Honor Commitment and Statement of Academic Integrity. The Academic Integrity System promotes an educational community based upon honesty, personal and social responsibility, and honor. Each participant in this community must understand that it is her/his responsibility, individually and collectively, to uphold the values of academic integrity at Lenoir-Rhyne University and that all forms of dishonesty profoundly violate these values.

Lenoir-Rhyne University seeks to cultivate continually a learning community in which integrity may flourish. To these ends, the University seeks to define academic dishonesty, to establish standards and expectations of action, and to develop and utilize consistent and reasonable processes for adjudication of any violations of these values.

(See the full version of the University Student Handbook, *The Cub*.

SECTION 10: CAMPUS INFORMATION

Within any close knit community, there are particular words or phrases that members come to acknowledge are acceptable for use. Lenoir-Rhyne is no different. A list of common terms used to refer to people, places, or things around campus is found in the full version of the University Student Handbook.

(See the full version of the University Student Handbook, *The Cub*)